

<b>JAI HIND SINDHU EDUCATION TRUST'S</b>		
<b>MANGHANMAL UDHARAM COLLEGE OF COMMERCE</b>		
<b>5.1.2</b>		
<b>Date</b>	<b>Name of the Activity</b>	<b>Beneficiaries</b>
<b>Language and Communication Skills</b>		
2021-2022	Certificate Course in Grammar and Vocabulary	14
2021-2022	Sindhi Language Learning Course(NCPSL)	32
2020-2021	Certificate Course in Grammar and Vocabulary	29
2019-2020	Smart English for Effective Communication	19
2019-2020	Sindhi Language Learning Course(NCPSL)	36
2018-2019	Smart English for Effective Communication	16
2018-2019	Sindhi Language Learning Course(NCPSL)	25
2017-2018	Sindhi Language Learning Course(NCPSL)	35

### **Certificate Course in Smart English for Effective Communication**

The certificate course was conducted from January 2020 to March 2020. The course was conducted by the Faculty of ELTIS, Symbiosis. 25 students enrolled for this course. The duration of the course was 50 hrs. The topics covered were 'Small talk and etiquette to make it smart, Sharpen your IQ (Language Quotient) with techniques to enhance vocabulary, Routine business talks, Word positions, relations: Solve the Confusion! A well woven piece of art always catches your eye!



D. B. Shinde



**Principal**

**M. U. College of Commerce**  
Pimpri, PUNE - 411 017.




## Manghanmal Udharam College of Commerce, Pimpri, Pune

### Report on Smart English for Effective Communication

The short term course on *Smart English for Effective Communication* was conducted from November 19 to December 20, 2018. The course was conducted by the Faculty of English Language Teaching Institute of Symbiosis (ELTIS), namely, Mrs. Rashmi Joshi and Mrs. Shweta Temghere. 30 students were benefitted from this course. The duration of the course was for 25 days and the sessions were conducted from 12 noon to 2 pm. The detailed outline of the course is as follows:

No.	Topic	Hrs.
1	<b>Small talk &amp; etiquette to make it smart!</b> Introductions & Meetings and Greetings Routines, schedules and time tables Talking about 'now': Catch the moment! Common errors	10
2	<b>Sharpen your LQ (Language Quotient) with Techniques to enhance vocabulary</b> <b>Focus:</b> Describing people, places and incidents, objects, processes and flow charts	12
3	<b>Routine business talks!</b> Thanking, congratulating, apologizing, expressing condolences, agreeing, disagreeing, suggesting, cancelling/rescheduling meetings, making business presentations, etc...	12
4	<b>Word positions...relations: Solve the confusion!</b> <b>A well woven piece of art always catches your eye!</b> Learn how to blend your speaking, how to link and connect your ideas.	12
5	<b>Mid Test and End Test</b>	4

  
Principal  
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Dr. Dnyaneshwar B. Shirode  
Course Coordinator

2018-2019

Short Term Course in Spoken English

No.	Name of the Student	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	Mid Test	End Test	Attendance %		
																														Total	%
1	Aafrin Claudhary	P	P	A	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	45	37	23		
2	Adithya Nair	P	P	A	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	A	P	P	P	38	36	22		
3	Akshaya Thrilesh	P	P	A	P	P	P	A	P	P	P	P	A	P	P	P	P	P	A	A	P	P	A	P	A	P	30	46	19		
4	Alice Nadar	P	P	P	A	P	P	P	P	P	P	A	A	A	P	P	P	P	P	P	P	A	A	A	P	A	40	42	16		
5	Anisha Kale	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	30	30	24		
6	Bhargavi Kulkarni	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	43	40	25		
7	Bindiya Lalwani	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	32	27	24		
8	Devika Vijayan	P	P	P	P	P	P	A	P	P	P	A	A	P	P	P	P	P	A	A	P	P	A	A	A	P	33	46	17		
9	Dimple Bijlani	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	42	40	23		
10	Dulechwal Zope	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	39	42	25		
11	Elishba Bhoute	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	A	P	42	46	23		
12	Gloria D'souza	P	P	P	A	P	P	P	P	P	P	P	P	A	P	P	A	A	A	A	A	A	A	A	A	A	46	46	14		
13	Heena Malik	P	A	P	P	A	A	P	P	A	P	P	A	P	P	P	P	P	P	P	P	P	A	A	P	P	22	20	18		
14	Praveen Upadhyay	A	A	A	A	A	A	A	A	A	P	P	P	P	P	P	P	P	A	A	P	P	P	A	P	P	38	26	12		
15	Namita Kale	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	32	32	24		
16	Neha Nalawade	P	P	P	P	P	P	A	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	29	24	23		
17	Neha Sharma	P	P	P	P	P	P	A	P	P	P	P	A	P	P	P	P	P	A	A	P	P	A	P	A	P	40	46	19		
18	Prachi Naralkar	P	A	A	A	A	P	P	P	A	A	A	A	A	A	A	A	A	A	A	A	A	P	A	A	A	A	48	46	05	
19	Priyanka Kadam	P	A	P	P	A	P	P	P	P	P	A	P	P	P	P	P	P	A	P	P	P	P	A	A	P	P	24	36	18	
20	Rahul Yadav	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	39	36	23		
21	Sanna Ragde	P	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	32	23		
22	Atharva Barve	P	A	A	A	A	A	A	A	A	P	P	P	P	P	P	P	P	P	P	A	A	P	P	P	P	42	46	12		
23	Shrut Jambade	P	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	38	36	23		
24	Shweta Singh	P	A	A	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	A	P	A	A	P	A	P	35	46	18		
25	Sneha Mane	P	A	P	P	A	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	A	A	A	P	P	33	29	19	
26	Tabassum Sheikh	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	42	35	24		
27	Gaurav Shewar	A	A	A	A	P	P	P	P	P	P	A	P	P	P	P	P	P	P	A	A	P	A	A	A	P	P	41	38	16	
28	Disha Tejwani	A	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	42	30	22		
29	Tanvi Dharmadhikari																										36	34	15		
30	Heena Siddiqui																										39	32	15		

Raw

Princip

M. U. College of Pimpri, PUNE

Teacher's Sign

Handwritten signatures and initials of the teacher and students.