

M. U. College of Commerce, Pimpri, Pune 411017.

June 16, 2021

Notice

Meeting for the IQAC is scheduled on Monday, June 21, 2021 at 11 am in the IQAC to discuss the points mentioned in the agenda. Agenda is enclosed for your kind perusal.

Mr. Azhar Khan
IQAC Coordinator

Dr. Vinita Basantani
Officiating Principal

No.	Name	Sign
1	Dr. Dnyaneshwar Shirode, NAAC Coordinator	
2	Mr. Shakur Sayyad, Director of Phy. Edu. & Sports	
3	Dr. Pushpa Pamnani, Faculty Member: Commerce	
4	Dr. Rekha Chetwani, Faculty Member: Commerce	
6	Dr. Ajit Gaikwad, Faculty Member: Economics	
7	Mrs. Sunita Desale, Librarian	
8	Dr. Deepa Nathwani, Faculty Member: Commerce	
9	Dr. Palak Chhablani, Faculty Member: BBA	
10	Mr. Mangesh Argade, Office Representative	
11	Mr. Amit Kachare, Office Representative	
12	Ms. Poonam Kishinchandani, Management Representative	
13	Dr. Ravi Ahuja, Local Society Member	
14	Ms. Shalu Ramnani, Alumni Representative	
15	Ms. Khusboo Sachdev, Student Representative	
16	Mr. Narain Punjabi, Industry Representative	

M. U. College of Commerce, Pimpri, Pune 411017.

June 16, 2021

Agenda

1. Confirmation of the minutes of the previous meeting held on March 31, 2021.
2. Discussion on Academic Calendar for the year 2021-2022.
3. Discussion on the methods of conduct of internal evaluation for the year 2021-22.
4. Review of the institute's performance in the previous academic year.
5. Review of the activities held between April 01 and June 20, 2021.
6. Discussion on future plans of the institution for the current academic year.
7. Any other business with the permission of the chair.

Mr. Azhar Khan
IQAC Coordinator

Dr. Vinita Basantani
Officiating Principal

M. U. College of Commerce, Pimpri, Pune 411017.

June 21, 2021

Minutes

The first meeting of IQAC was held on June 21, 2021 at 11 am in the IQAC. The following points were discussed:

1. The minutes of the previous meeting held on March 31, 2021 were read and confirmed.
2. A detailed discussion on the Academic Calendar for the year 2021-2022 was held and it was decided to upload the same on the college website. It was decided that teaching would begin on an instantaneous basis to maintain the academic discipline of the institute.
3. A comprehensive discussion on the methods to conduct internal evaluation for the year 2021-22 was carried out and suggestions were taken from each department. Various methods of online evaluation like assignments, quizzes and even descriptive time bound paper solving were zeroed down to.
4. On account of delay in declaration of result by the university, the review of the institute's performance for the previous academic year couldn't be materialized. It was decided to review the same after the declaration of the results.
5. Certificate course in Tax Planning was conducted by Dr Rekha Chetwani between May 11 and June 01, 2021. A number of activities under NSS to celebrate days such as tobacco free day (May 31), World Environment Day (June 05), National Reading Day (19/06) and International Yoga Day (21/06) were held.
6. A detailed discussion on future plans of the institution for the current academic year was held. It was decided to apply for Bachelor of Arts and Bachelor of Vocation. A number of certificate courses both autonomous approved by the university and run by the college were discussed in detail.
7. There being no other topic to discuss, the meeting ended with thanks to the Chair.

Mr. Azhar Khan
IQAC Coordinator

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Officiating Principal

M. U. College of Commerce, Pimpri, Pune 411017.

September 16, 2021

Notice

Meeting for the IQAC is scheduled on Monday, September 20, 2021 at 11 am in the IQAC to discuss the points mentioned in the agenda. Agenda is enclosed for your kind perusal.

Mr. Azhar Khan
IQAC Coordinator

Dr. Vinita Basantani
Officiating Principal

No.	Name	Sign
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10	Mr. Mangesh Argade, Office Representative	
11	Mr. Amit Kachare, Office Representative	
12	Ms. Poonam Kishinchandani, Management Representative	
13	Dr. Ravi Ahuja, Local Society Member	
14	Ms. Shalu Ramnani, Alumni Representative	
15	Ms. Khusboo Sachdev, Student Representative	
16	Mr. Narain Punjabi, Industry Representative	

M. U. College of Commerce, Pimpri, Pune 411017.

September 16, 2021

Agenda

1. Confirmation of the minutes of the previous meeting held on June 21, 2021.
2. Review of the activities held between June 21 and September 20, 2021.
3. Discussion on NAAC Criterion I to III for AQAR 2020-2021.
4. A review of continuous internal evaluation.
5. Discussion on activities to be conducted under NSS and Students' Welfare.
6. Any other business with the permission of the chair.

Mr. Azhar Khan
IQAC Coordinator

Dr. Vinita Basantani
Officiating Principal

M. U. College of Commerce, Pimpri, Pune 411017.

September 20, 2021

Minutes

The second meeting of IQAC was held on September 20, 2021 at 11 am in the IQAC. The following points were discussed:

1. The minutes of the previous meeting held on June 21, 2021 were read and confirmed.
2. Admissions for the academic year 2021-22 were carried out under the guidance of Mr. Admission Committee and the administrative staff was instrumental in finalizing the same. The admission process was online and the college had contacted the aspirants through various social media platforms. The process of admission involved registration of the students on the college, declaration of merit list, payment of fees by the students to confirm their seats and finally, counselling of the new entrants in presence of one of their parents. As a regular practice the parents as well as the students were introduced to various activities & short term courses the college offers, students' code of conduct on the campus, attendance to the classes and continuous evaluation process.

A number of activities were held between June and September 2021 including a National Seminar on "Optimizing Social Media for Teaching, Learning & Personal Branding, and Intercollegiate Post Graduate Webinar on "Demystifying Stock market: Trading, Indicators and Derivatives"

3. A detailed discussion on 'Curricular Aspects', 'Teaching, Learning and Evaluation', and 'Research, Innovations and Extension' was held. The contents written under each of these criteria were finalized.
4. A general discussion on how would each teacher approach continuous assessment was carried out and it was decided to conduct students' continuous evaluation through the methods like assignments, tutorials, quizzes, Group Discussions and tests.
5. It was decided to carry out cleanliness drive, plantation activities (plants should be of medicinal use so that plantation becomes effective in terms of dissemination of information among students about various plant varieties). Covid 19-

Vaccination Drive was planned in association with the Jijamata Hospital, Pimpri. It was decided to hold a number of programmes under the 'Azadi ka Amrit Mahotsav'. Students' welfare department would conduct guest lectures on 'Rights of Minorities', 'Cyber Awareness', 'IPR' and other topical issues.

6. Meeting ended with thanks to the chair.

Mr. Azhar Khan
IQAC Coordinator

Dr. Vinita Basantani
Officiating Principal

M. U. College of Commerce, Pimpri, Pune 411017.

December 16, 2021

Notice

Meeting for the IQAC is scheduled on Monday, December 20, 2021 at 11 am in the IQAC to discuss the points mentioned in the agenda. Agenda is enclosed for your kind perusal.

Mr. Azhar Khan
IQAC Coordinator

Dr. Vinita Basantani
Principal

No.	Name	Sign
1	Dr. Dnyaneshwar Shirode, NAAC Coordinator	
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11	Mr. Amit Kachare, Office Representative	
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14	Ms. Shalu Ramnani, Alumni Representative	
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M. U. College of Commerce, Pimpri, Pune 411017.

December 16, 2021

Agenda

1. Confirmation of the minutes of the previous meeting held on September 20, 2021.
2. Review of the activities held between September 21 and December 20, 2021.
3. Discussion on NAAC Criterion IV to VII for AQAR 2020-2021.
4. A review of the internal (continuous internal evaluation) and external examinations conducted until December 15.
5. Any other business with the permission of the chair.

Mr. Azhar Khan
IQAC Coordinator

Dr. Vinita Basantani
Principal

M. U. College of Commerce, Pimpri, Pune 411017.

December 20, 2021

Minutes

The third meeting of IQAC was held on December 20, 2021 at 11 am in the IQAC.

The following points were discussed:

1. The minutes of the previous meeting held on September 20, 2021 were read and confirmed.
2. A number of activities were conducted during September, October and November, 2021. A workshop on Google tools for online teaching was successfully conducted under the aegis of the Economics and Banking department. A workshop in joint association with Babasaheb Ambedkar College, Aundh, Conquest college of Arts, Commerce & Computer Studies, Chikhali was conducted for the non-teaching staff on the topic "The Role of Non-Teaching Staff in Quality Enhancement". An awareness lecture on Intellectual Property Rights was conducted by Ms. Pooja Maulikar, Staff Rajiv Gandhi National Institute of Intellectual Property Management, Nagpur. A number of short term courses were conducted.
3. Discussion on inputs on 'Infrastructure and Learning Resources', 'Student Support and Progression', 'Governance, Leadership and Management' was held and the contents finalized.
4. The Principal took a review of the internal (continuous internal evaluation) and external examinations conducted until December 15.
5. Meeting ended with thanks to the chair.

M. U. College of Commerce, Pimpri, Pune 411017.

March 18, 2022

Notice

Meeting for the IQAC is scheduled on Monday, March 21, 2022 at 11 am in the IQAC to discuss the points mentioned in the agenda. Agenda is enclosed for your kind perusal.

Mr. Azhar Khan
IQAC Coordinator

Dr. Vinita Basantani
Principal

No.	Name	Sign
1	Dr. Dnyaneshwar Shirode, NAAC Coordinator	
2	Mr. Shakur Sayyad, Director of Phy. Edu. & Sports	
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14	Ms. Shalu Ramnani, Alumni Representative	
15	Ms. Khusboo Sachdev, Student Representative	
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M. U. College of Commerce, Pimpri, Pune 411017.

March 18, 2022

Agenda

1. Confirmation of the minutes of the previous meeting held on December 20, 2021.
2. Discussion over different criteria of NAAC.
3. Review of the activities held between December 21 and March 20, 2022.
4. Discussion on 'Research, Innovation and Extension'.
5. Discussion under 'Infrastructure and Learning Resources.'
6. Discussion on possible association with NGOs for scholarship to our students.
7. Discussion on 'Governance, Leadership and Management'
8. Discussion on placements of the students.
9. Any other business with the permission of the chair.

Mr. Azhar Khan
IQAC Coordinator

Dr. Vinita Basantani
Principal

M. U. College of Commerce, Pimpri, Pune 411017.

March 21, 2022

Minutes

The fourth meeting of IQAC was held on March 21, 2022 at 11 am in the IQAC.

The following points were discussed and finalized.

1. Minutes of the previous meeting held on December 20, 2021 were read and confirmed.
2. In the light of the NAAC visit for 2023 each criterion was discussed and areas of challenge were identified.
3. Under the aegis of NSS 1) Savitribai Phule Jayanti was celebrated, 2) Webinar on YUVA Samvad in association with PCMC smart city was held, 3) A special winter camp of NSS was held in February 2022, 4) A workshop on Gender sensitisation in March 2022 was held, 5) A live session on Stock Market trading was organised in March by the Economics department, 6) Lecture on Financial Literacy was held with the help of Symbiosis School of Banking and Finance, 7) A lecture on IPR was delivered by Advocate Priti Mandhan, 8) Guest lectures and workshops on various topics such as Yoga, Stress Management were held, 9) A few short term courses such as Social Media marketing and its Ethics (Feb – March), Understanding Financial Statement and Accounting (Feb – March) were held. This is an indicative list of activities held and not exhaustive.
4. Under Research, Innovation and Extension it was decided that –
 - a. Student seminars be conducted in the areas such as - how to carry out research, its methodology, statistical tools needed for research. Students from BBA and B.Com be identified for involving them into research either independently or through their mentor professor.
 - b. Papers be published by the teachers in journals that are recognized by the UGC. Financial support needed to carry out such research especially by the students will be provided by the trust.
 - c. Extension activities in the form of collaboration with NGOs and industry.

- d. One of the IQAC members representing the industry Mr. Narayan Punjabi invited a collaboration with our college over issues such as field visits, internship and provision of employment.
5. Under infrastructure and learning resources, Library – as an important academic resource was discussed. Looking at the pressing need to improve upon research, provision of better academic resources was felt and membership of better equipped libraries was suggested.
6. It was decided to identify NGOs that could provide scholarships to our students. The IQAC member representing the college trust Mrs Poonam Kishanchandani offered to help the college with a tie up with Rotaract, Khadki and get our students associated with Rotary. It was recommended that each committee formed for whatever purpose should have a students' representative.
7. Under Governance, Leadership and management it was decided to lay emphasis on teachers getting membership of various organizations. It was also decided that a seminar on quality assurance be conducted.
8. Placement committee was directed to prepare a letter of introduction about our institute and placement cell for collaborative activities between the college and the industry so as to place our students. Ms Shalu Ramanani and Dr Ajit Gaikwad were asked to find out students' interest in taking up jobs of their interest and a questionnaire to that effect was suggested to be prepared.

The meeting ended with thanks to the chair.

ATR 2021-2022 Quarter I (15 June 2021 to 19 September 2021)	Criterion 1	Criterion 2	Criterion 3	Criterion 4	Criterion 5	Criterion 6	Criterion 7
	Curricular Aspects	Teaching-Learning and Evaluation	Research, Consultancy and Extension	Infrastructure and Learning Resources	Student Support and Progression	Governance, Leadership and Management	Innovations and Best Practices
	Guest Lecture Intellectual Property Rights on 17/09/2021	National Seminar on 'Optimizing Social Media for Teaching, Learning & Personal Branding' on 20/08/2021	Guest Lecture on "Developing Research culture among teachers" on 21/10/2021		Music therapy Workshop to "Boost the mental health of Students after Pandemic" on 13/09/2021	Training Programme on MS Excel from 24/08/ to 31/08/2021	Tobacco Free Day, World Environment Day, National Reading day, International Yoga day, Fit India Run Campaign
		Webinar on "Demystifying Stock market: Treading, Indicators and Derivatives" on 28/08/2021	Free Vaccination Drive at M.U.College of Commerce in association with Jijamata Hospital PCMC (Covi-Shield 1st and 2nd Dose) on 25/10/2021		Swatcha Bharat Abhiyaan on 16/08/2021	Orientation on NAAC Procedures on 18/09 and 19/09/2021	Tree Plantation on College Foundation Day
	Guest Lecture on 'Intellectual Property Rights' on 07/09/2021			Sindology Sindhi Elocution competition,		Celebration of Birth Anniversary of Dr. S. R. Ranganathan and National Sports Day	

ATR 2021-2022 Quarter II (20 September to 19 December 2021)	Criterion 1	Criterion 2	Criterion 3	Criterion 4	Criterion 5	Criterion 6	Criterion 7
	Curricular Aspects	Teaching-Learning and Evaluation	Research, Consultancy and Extension	Infrastructure and Learning Resources	Student Support and Progression	Governance, Leadership and Management	Innovations and Best Practices
	Intellectual Property Rights on 12/10/2021 and 26/11/2021	Webinar on Accounting Standards and International Financial Reporting Standards on 09/10/2021	Workshop on 'Google Meet and Google Attendance' for Staff Members on 11/10/2021		Short Term Certificate Course on Soft Skills Development from 03/10/2021 to 15/10/2021	Workshop on 'The Role of Non-Teaching Staff in College Quality Enhancement' on 23/10/2021	Observance of International Human Rights Day on 11/12/2021
	Certificate Course on 'Value Education' from 23/11/2021 to 05/12/2021	Guest Lecture on 'Intellectual Property Rights' on 06/10/2021	Guest Lecture on Creativity and Innovation 20/12/2021		Swatcha Bharat Abhiyaan on 02/10/2021		Voters' Registration campaign on 18/11/2021
	Guest Lecture on Stress Management on 18/12/2021	Guest Lecture on Public Speaking on 30/10/2021	Power Yoga, Laughter Therapy and Live Zumba Session on 27/11/2021		Counselling session by Institute of Company Secretaries of India (ICSI) from 11/10/ to 13/10/2021		Guest Lecture on "Rights of Minorities" on 18/12/2021
	Certificate Course: CPBFI 350 was launched on 25/10/2021	Guest Lecture on Digital Marketing on 30/11/2021			Career Katta Activity on 06/12/2021		Celebration of Gandhi Jayanti, Lal Bahadur Shastri, Savitribai Phule Jayanti and APJ Abdul Kalam Jayanti

ATR 2021-2022 Quarter II (20 September to 19 December 2021)	Criterion 1	Criterion 2	Criterion 3	Criterion 4	Criterion 5	Criterion 6	Criterion 7	
	Curricular Aspects	Teaching-Learning and Evaluation	Research, Consultancy and Extension	Infrastructure and Learning Resources	Student Support and Progression	Governance, Leadership and Management	Innovations and Best Practices	
		Guest Lecture on "Statistics-measures of Central Tendency" on 01/12/2021				Campus Placement by HDB Financial Services on 21/11/2021		
		Guest Lecture on Key Performance Indicators (KPI) & Key Result Areas (KRA) on 01/12/2021				Campus Placement by Bolt Innovative Transformations on 25/11/2021		
		Guest Lecture on GST on 05/12/2021				Campus Placement by ADP on 08/12/2021		
	Guest Lecture on Major Managerial Function on 06/12/2021				Essay Writing Competition, Group Discussion Competition			

ATR 2021-2022 Quarter III (20 December 2021 to 20 March 2022)	Criterion 1	Criterion 2	Criterion 3	Criterion 4	Criterion 5	Criterion 6	Criterion 7
	Curricular Aspects	Teaching-Learning and Evaluation	Research, Consultancy and Extension	Infrastructure and Learning Resources	Student Support and Progression	Governance, Leadership and Management	Innovations and Best Practices
	Workshop on Post Budget analysis on 11/02/2022	Wealth Landscape & Excelerate Programme on 15/02/2022	Workshop on Google Tools for students from 27/01/2022 to 16/02/2022		Certificate Course on 'Communication skills for managers' from 09/12/2021 to 27/12/2021		Basic Course in Environmental Studies from 06/12/2021 to 24/12/2021
	Train and Learn Course from 21/12/2021 to 05/01/2022	Short Term Certificate Course on General awareness on law on 18/12/2021 to 29/12/2021			Certificate Course on Happiness Quotation: Carrier and Wellness from 13/01/2022 to 03/02/2022		Marathi Bhasha Samvardhan Pandharwada from 15/01/2022 to 31/01/2022
	Certificate Course on 'Interest Calculation on Bank Transactions' from 21/01/2022 to 20/02/2022	Guest Lecture on GST on 15/01/2022			Guest Lecture on Importance of Counseling 29/01/2022		Observance of World Disability Day on 15/01/2022
	Certificate Course on 'Social Media Marketing & its Ethics' from 17/02/2022 to 05/03/2022	Guest Lecture on Tools and Techniques of Financial Statements on 23/12/2021			Personal one to one counseling on 04/02 and 11/02/2022		Observance of Marathi Bhasha Gaurav Diwas on 28/02/2022

ATR 2021-2022 Quarter III (20 December 2021 to 20 March 2022)	Criterion 1	Criterion 2	Criterion 3	Criterion 4	Criterion 5	Criterion 6	Criterion 7
	Curricular Aspects	Teaching-Learning and Evaluation	Research, Consultancy and Extension	Infrastructure and Learning Resources	Student Support and Progression	Governance, Leadership and Management	Innovations and Best Practices
	Guest Lecture on IPR on 16/02/2022	Guest Lecture on Elements of Cost & Costing on 28/12/2021	Guest Lecture on ABC analysis and Stock levels on 02/01/2022		Guest Lecture on Life incidents of Shri. Chattarpati Shivaji Maharaj on 18/02/2022		Tribute to Martyr Hemu Kalani
	Guest Lecture on "Cyber Awareness" on 22/12/2021	Guest Lecture on Marketing Strategy & Sales on 31/12/2021	Hackathon competition		Guest Lecture on Teenage and their problems on 26/02/2022		Matrubhasha Week Celebration
	Webinar on YUVA Samvad on 14/01/2022	Guest Lecture on Uniform Costing and Interfirm Comparison on 08/01/2022	Visit to K K Plast, Near KSB Chowk, Chinchwad, MIDC, Pune		Singing Competition on Occasion of Republic Day on 26/01/2022		National Voters Day Video making contest
		Guest Lecture on Accounting of Overheads on 09/01/2022	Open Data Week		Career Opportunities for BBA students on 29/11/2021		Women's Day Celebration and Nirbhaya Kanya Abhiyan
		Guest Lecture on "Skills Required for a Successful Entrepreneur" on 15/02 and 16/02/2022	Training Course in Fashion Designing, Beauty Parlour & Cookery		Career in Cost and Management Accounting on 26/02/2022		
					University Inter Zonal Chess Tournament (Men & Women) in collaboration with SPPU		

ATR 2021-2022 Quarter IV (21 March 2022 to 14 June 2022)	Criterion 1	Criterion 2	Criterion 3	Criterion 4	Criterion 5	Criterion 6	Criterion 7
	Curricular Aspects	Teaching-Learning and Evaluation	Research, Consultancy and Extension	Infrastructure and Learning Resources	Student Support and Progression	Governance, Leadership and Management	Innovations and Best Practices
		Certificate Course in Tax planning from 11/05/2022 to 01/06/2022	Certificate Course in Yoga and Stress Management from 11/03/2022 to 24/03/2022				