

M. U. College of Commerce, Pimpri, Pune 411017.

3rd October, 2017

Notice

Meeting of IQAC is scheduled on 9th October, 2017 at 11 am in the IQAC Cabinto discuss the points mentioned in the agenda. Agenda is enclosed herewith.

Dr. Pushpa S Pamnani

IQAC Coordinator

Dr. Vijaylakshmi Nambiar

Principal

No.	Name	Signature
1	Dr. Dyaneshwar Shirode, NAAC Coordinator	
2	Dr. Mrs. V. H. Borgaonkar : Faculty Member - Commerce	
3	Mr. Shakur Sayyad, Director of Physical Edu& Sports	
4	Dr. Parveen Prasad, Faculty Member - Commerce	
5	Dr. Vinita Basantani, Faculty Member, English	
6	Mr. Azhar Khan, Faculty Member - Economics	
7	Mrs. Nadar S. T., Faculty Member - Commerce	
8	Mrs. Sunita Desale, Librarian	
9	Mr. Vishal Amolik – NSS Officer	
10	Mrs. Leena Modi – M. Com Faculty	
11	Mrs, Asmita Bhagat, Faculty Member - BBA	
12	Mrs. Bijal Thakkar, Faculty Member – BBA-CA	
13	Mr. Amit Kachare – Office Representative	
14	Dr. Aruna Jethwani, Management representative	
15	Mr. Bagul , Industry Representative	
16	Mr. Rahul Salunke, Alumni Representative	

Agenda for the meeting on 9th October, 2017

1. Suggestions of the NAAC.
2. Amendments in vision and mission statements.
3. E-mail Id's of staff with the domain name.
4. Designing of mobile application for MU College with the help of BCA students for internal functioning.
5. Free online courses for the students to be undertaken by each and every faculty.
6. Improvement in internet connectivity in college and also for annual maintenance contract.
7. Updating of hardware and software in the lab.
8. Suggestions for placement and career guidance lectures.
9. Vocational courses for students.
10. Purchase of scanner under IQAC.
11. Faculties to utilize e-resources in the library.
12. Any other point for discussion.

Minutes of Meeting held on 9th October, 2017

1. Suggestions of the NAAC were read out by Dr. Vinita Basantani NAAC Coordinator.
2. It was decided that vision and mission statements should be revised. Dr. Vinita Basantani, Dr. Parveen Prasad and Dr. Pushpa Pamnani to do the needful for the same
3. A proposal for E-mail Id's of staff with the domain name was put forward by IQAC coordinator Dr. Pushpa Pamnani for the same to contact website team. Dr. Shirode agreed to take the responsibility.
4. It was suggested that a mobile application should be designed for MU College with the help of BCA students for internal functioning. BCA faculty Mrs. Bijal to coordinate with BCA students.
5. It was decided that free online courses for the students should be undertaken by each and every faculty. It was decided that for every subject especially practical related subjects teachers to encourage the students to complete online courses.
6. Improvement in internet connectivity and updating of hardware and software in the college was suggested.
7. It was suggested that Placement Cell, Career guidance, Alumni and Industrial linkage should be strengthen. For this purpose, meetings with alumni to be conducted. It was suggested that at least two meetings of Alumni to be conducted per year.
8. Suggestions were invited for new PG, Vocational and short term courses. All faculty members to undertake at least one certificate or short term course. Syllabus and session for the course also to be designed by teachers. After the approval from the management, these courses will be provided to the students.
9. Purchase of scanner cum printer for IQAC was put forward. Quotations for the same to be invited for.
10. It was suggested by the librarian Dr. Sunita Desale that Faculties should utilize e-resources in the library.

11. It was suggested that the two programs or events should not be conducted on the same day.
12. It was decided that all the faculties should send the soft copy of the programs/event details to IQAC coordinator. IQAC coordinator to make a separate email id for the same.

Meeting ended with the thanks by the Principal.

No.	Name	Signature
1	Dr. Mrs, Vijaylakshmi Nambiar - Principal	
2	Dr. Dyaneshwar Shirode, NAAC Coordinator	
3	Dr. Mrs. V. H. Borgaonkar : Faculty Member - Commerce	
4	Mr. Shakur Sayyad, Director of Physical Edu& Sports	
5	Dr. Parveen Prasad, Faculty Member - Commerce	
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14	Mr. Amit Kachare – Office Representative	
15	Dr. Aruna Jethwani, Management representative	
16	Mr. Bagul , Industry Representative	
17	Mr. Rahul Salunke, Alumni Representative	
18	Dr. Pushpa S Pamnani – IQAC Coordinator	

M. U. College of Commerce, Pimpri, Pune 411017.

1st March 2018

Notice

Meeting of IQAC is scheduled on 6th March, 2018 at 11 am in the IQAC Cabin to discuss the points mentioned in the agenda. Agenda is enclosed herewith.

Dr. Pushpa S Pamnani

IQAC Coordinator

Dr. Vijaylakshmi Nambiar

Principal

No.	Name	Signature
1	Dr. Dyaneshwar Shirode, NAAC Coordinator	
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14	Dr. Aruna Jethwani, Management representative	
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16	Mr. Rahul Salunke, Alumni Representative	

Agenda for the Meeting (06/03/2018)

1. Distribution of University Committees according to norms
2. Measures to increase attendance.
3. Discussing NAAC recommendation.
4. Credits to deserving students for admission in the College.

Minutes of the meeting held on 6th March, 2018

1. Dr. Vinita Basantani was appointed as the IQAC coordinator since Dr. Pushpa Pamnani met with an accident.
2. Vision & Mission statements were finalized.
3. Mr. Shakur Sayyad was asked to submit plans about sports infrastructure along with maps.
4. The Principal informed about 5 days T. T. Camp to be organized during summer vacation (2 hours every day). Rs.100 will be charged as fee. Participants will get a T-shirt & a racket. Last date for registering the names will be 15th March 2018.
5. It was unanimously decided that the students who excel in Sports, Music & other Extra and Co-curricular activities should be given due credits for admissions in the College.
6. The Principal asked Dr. Vinita Basantani, Dr. Varsha Borgaonkar and Mrs. S. Nadar to prepare a new time table by the end of this academic year.
7. It was suggested that there should be Equal distribution of Administrative/ Academic committees & some committees can be merged to which the Principal agreed.
8. The meeting came to an end with thanks to the Chair.

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2	Dr. Dyaneshwar Shirode, NAAC Coordinator	
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18	Dr. Pushpa S Pamnani – IQAC Coordinator	

M. U. College of Commerce, Pimpri, Pune 411017.

16th April, 2018

Notice

Meeting of IQAC is scheduled on 23rd April, 2018 at 11 am in the IQAC Cabin to discuss the points mentioned in the agenda. Agenda is enclosed herewith.

Dr. Pushpa S Pamnani

IQAC Coordinator

Dr. Vijaylakshmi Nambiar

Principal

No.	Name	Signature
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Agenda for the Meeting (23/4/2018)

1. Time table for next Academic year
2. Short term Courses for next Academic year
3. Guest Lectures
4. UGC block grant
5. Attendance
6. Any other business with the permission of the chair

Minutes of the meeting held on 23rd April 2018

A meeting of the IQAC was held on 23rd April 2017 at 11:30 am in the room of Madam Principal. Following points were discussed:

1. It was decided that every faculty should take up a short term awareness/certificate course of minimum 10 days from next academic year. Each course should comprise of 10 lectures of 2 hours' duration. Guest speakers can be invited for 4 lectures & 6 lectures to be conducted by concerned faculty. Following NAAC suggestions, 2 courses in Stock Trading and Entrepreneurship development to be conducted by Mr. Azhar Khan & Dr. Ajit Gaikwad and Mrs. Nadar respectively.
2. Academic & Administrative Audit to be conducted by IQAC coordinator with the help of IQAC members & office in the format prescribed by the University.
3. Time Table for the next academic year to be finalized by Dr. Vinita Basantani, Dr. Varsha Borgaonkar & Mrs. S. Nadar.
4. The soft copies of the activities to be sent to the IQAC coordinator and cc to the Principal.
5. Members were informed about the block grant proposal submitted to the UGC.
6. The issue of low attendance was discussed and Dr. Borgaonkar suggested that Parents meeting to be called every month from July 2018 onward and inform them about the attendance of their ward. They should be informed about the regulations of the university. Students should be sent messages asking them to attend lectures.
7. The suggestion found in the Suggestion box were discussed.
8. The meeting came to an end with thanks to the chair.

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