



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**Jai Hind Sindhu Education Trust's  
Manghanmal Udharam College of  
Commerce**

- Name of the Head of the institution **Dr. Vinita Basantani**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **9028004422**
- Mobile No: **9405429484**
- Registered e-mail **mucc17@rediffmail.com**
- Alternate e-mail **basantanis@rediffmail.com**
- Address **Jai Hind School Campus, Gate No.  
5, Jhamtani Chowk, Pimpri**
- City/Town **Pune**
- State/UT **Maharashtra**
- Pin Code **411017**

##### **2.Institutional status**

- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Savitribai Phule Pune University**
- Name of the IQAC Coordinator **Mr. Azhar Khan**
- Phone No. **9423520069**
- Alternate phone No.
- Mobile **9423520069**
- IQAC e-mail address **azhar.khan@mucollege.edu.in**
- Alternate e-mail address **azhar1248@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[https://mucollege.edu.in/wp-content/uploads/2022/08/AQAR\\_2020-2021\\_Final\\_Copy.pdf](https://mucollege.edu.in/wp-content/uploads/2022/08/AQAR_2020-2021_Final_Copy.pdf)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://mucollege.edu.in/wp-content/uploads/2022/08/Academic\\_Calendar\\_2021-2022-1.pdf](https://mucollege.edu.in/wp-content/uploads/2022/08/Academic_Calendar_2021-2022-1.pdf)

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>75</b>	<b>2003</b>	<b>21/03/2003</b>	<b>20/03/2008</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.21</b>	<b>2010</b>	<b>28/03/2010</b>	<b>27/03/2015</b>
<b>Cycle 3</b>	<b>B++</b>	<b>2.78</b>	<b>2017</b>	<b>12/09/2017</b>	<b>11/09/2022</b>

**6. Date of Establishment of IQAC**

**12/02/2001**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

**8. Whether composition of IQAC as per latest**

**Yes**

## NAAC guidelines

- Upload latest notification of formation of IQAC [View File](#)

### 9.No. of IQAC meetings held during the year 04

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

### 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

### 11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Continuing with its tradition of academic professionalism, the IQAC recommended to start the tuition classes of the students as if every student was promoted to the next class. So, IQAC recommended that it should not wait for the university to declare the commencement of the academic year.

2. The process for reapplication for Bachelor of Arts was recommended.

3. An inter and multi disciplinary approach was emphasized and it was recommended that some autonomous courses in such disciplines be applied for affiliation from the affiliating university.

4. To make the existing courses more application oriented, all the departments were directed to introduce such add on courses that could give the students hands on experience in the subject and issues related to the subject.

### 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To reapply to SPPU for Bachelor of Arts	The college reapplied for the program on 30/04/2022 but due to non compliance of some of the conditions the application could not be processed to the government through the university.
To apply for university affiliation to inter and multi disciplinary courses like LGBTQIA+ and Indian Classical Music.	The college applied for university affiliation and the letter from the university is awaited.
To apply for university affiliation for Certificate Course in Interest Calculation on Bank Transactions	The college applied for university affiliation and received approval for the same.
To organize state and national level webinars and workshops.	The college organized 2 national level webinars, 1 state level workshop, 3 seminars and 5 workshops at the local level.
To follow up rigorously the process of obtaining permanent affiliation for its BBA program.	The college followed up and permanent affiliation letter is awaited from the university.

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
Jai Hind Sindhu Education Trust	16/11/2022

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Jai Hind Sindhu Education Trust's Manghanmal Udharam College of Commerce
• Name of the Head of the institution	Dr. Vinita Basantani
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9028004422
• Mobile No:	9405429484
• Registered e-mail	mucc17@rediffmail.com
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• Address	Jai Hind School Campus, Gate No. 5, Jhamtani Chowk, Pimpri
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• Pin Code	411017
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• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	Savitribai Phule Pune University
• Name of the IQAC Coordinator	Mr. Azhar Khan

• Phone No.	9423520069				
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• IQAC e-mail address	azhar.khan@mucollege.edu.in				
• Alternate e-mail address	azhar1248@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://mucollege.edu.in/wp-content/uploads/2022/08/AQAR_2020-2021_Final_Copy.pdf">https://mucollege.edu.in/wp-content/uploads/2022/08/AQAR_2020-2021_Final_Copy.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://mucollege.edu.in/wp-content/uploads/2022/08/Academic_Calendar_2021-2022-1.pdf">https://mucollege.edu.in/wp-content/uploads/2022/08/Academic_Calendar_2021-2022-1.pdf</a>				
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Cycle 3	B++	2.78	2017	12/09/2017	11/09/2022
<b>6.Date of Establishment of IQAC</b>			12/02/2001		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>04</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. Continuing with its tradition of academic professionalism, the IQAC recommended to start the tuition classes of the students as if every student was promoted to the next class. So, IQAC recommended that it should not wait for the university to declare the commencement of the academic year.</p>		
<p>2. The process for reapplication for Bachelor of Arts was recommended.</p>		
<p>3. An inter and multi disciplinary approach was emphasized and it was recommended that some autonomous courses in such disciplines be applied for affiliation from the affiliating university.</p>		
<p>4. To make the existing courses more application oriented, all the departments were directed to introduce such add on courses that could give the students hands on experience in the subject and issues related to the subject.</p>		
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<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Jai Hind Sindhu Education Trust	16/11/2022
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-2021	02/02/2022



**15.Multidisciplinary / interdisciplinary**

The college is a single faculty institution imparting commerce education. Established in 1983, the college introduced Masters programme in the same faculty in 1994. The college branched out to another course but under the same programme in 2007 when it introduced B.B.A. and later B.C.A. in 2009.

The college feels the need to further expand into other disciplines such as Arts and even science in the days to come. But as small steps in that direction the college applied to the affiliating University for a certificate course in LGBTQIA+ literature, and to NSQF and the affiliating University for a certificate course in Indian Classical Music. While the former introduces them to the social issues, the latter to the culture of India. As a commerce college we felt that an awareness in law be created among the students and hence along with the courses within the curriculum, short term courses to build greater awareness in law were carried out for the students taking help of practising lawyers. Permissions to start a Certificate course in Direct Tax Laws from the academic year 2022-23 are received from NSQF & the University.

A number of institutes offering post graduate degree, need mathematics and statistics as a background for admissions therein. The college applied to NSQF for certificate course in Data Analysis and Interpretation and to the Savitribai Phule Pune University for Introduction to Mathematics and Statistics for Economic and Business Analysis through Excel as well as Certificate Course in Interest Calculation on Bank Transactions. The college has received permission to these courses, which would be operational in the coming academic year.

**16.Academic bank of credits (ABC):**

The college is in the process of getting all the students registered with the Digilocker and there from with the Academic Bank of Credits. Around 900 students have registered for the academic Bank of Credits while the others are in process.

**17.Skill development:**

The college applied for various courses under the NSQF in the academic year 2020-2021 to broaden the academic perspective of the students. These courses include B.Voc in Retail Management,

Certificate Course in Classical Music, Certificate Course in Direct Taxes, Certificate Course in Data Analysis & Interpretation and Certificate course Banking and Finance. The courses were sanctioned by the NSQF. While B.Voc is yet to receive sanction from the Maharashtra state government, the certificate course in Banking and Finance and Direct Taxes got approval from the Savitribai Phule Pune University. The pandemic and inability to hold contact sessions with the students kept these programmes a non reality. These programmes involve an internship carrying more weightage than the contact sessions. This was another hurdle in implementing these skill based courses during pandemic.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

1. As a Linguistic minority institution the institute has ensured that there is an attempt to not only protect but even to promote the Sindhi language. Association of our faculty members and the college in general with NCPSSL, through a course titled 'Certificate course in Sindhi Language Learning', endorses the same. An attempt is also the made non sindhis to learn this additional language. This is with complete regard to other languages such as Hindi and Marathi. The college conducts various activities in Hindi language and celebrates 'Hindi Diwas'. The 'Matrubhasha Diwas' and 'Annual Traditional Day' are celebrated ensuring protection and promotion of other Indian languages and Indian Culture respectively. Marathi *Pandhrawada* (fortnight) is celebrated by conducting various activities to strengthen the state language: Marathi.

2. A certificate course in 'Vedic Maths' connects the students with their roots. 3.

3. The college has left no stone unturned in popularising Hindustani Classical Music on the college campus by inviting maestros in the field of classical vocal and instrumental. The attempt continues. This is an endeavour to promote Indian Culture among the young minds.

The college has received permission from NSQF to start a certificate course in Classical (Indian) Music which the college is planning to start at the earliest. Students are encouraged to participates in such intercollegiate competitions that boost their interest to learn these skills sets further.

The college has been organising lectures in Music appreciation to promote the Indian Classical Music.

The college even promotes activities such as Marathi drama not only to protect and preserve the regional language but also bring to light an art form. This opens an additional window of career opportunity for the students.

4. Mentoring as an integral part of teaching and learning which throws light on the wedlock between the brick and mortar and our traditional pattern of knowledge system. We at M.U. College have assigned a teacher each to a class so that the students become accountable to that teacher and teacher becomes answerable not only to the students but also to the administration with respect to the dissemination of education. This is in accordance with the ancient education system of India.

Our college imparts education in English language and it is understood that some students find it difficult to cope with the language. A basic example of mentoring can be witnessed when teacher attempts to know whether s/he is being understood by the students or not. To make the learning participative and inclusive teachers try to be bilingual at times multilingual.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college attempts to align the contents of syllabus with practical application. This is done through assignments and examinations. The Bloom's Taxonomy is the basis of mapping what a student has attained in course of learning. The college follows the syllabus set by the afflliating University. The syllabus clearly spells out the following components for each course -

- 1) Objectives
- 2) Skills to be developed and
- 3) Expected outcome

Various courses have various levels of application and hence offer different skill sets to the students. To make their development all round the college offers them additional courses outside the curriculum. These courses touch upon various elements of practical applications that could be added to the existing,

created by the University curriculum.

## 20.Distance education/online education:

The pandemic of 2019 left everyone to depend on online platform of teaching. It continued until the pandemic hadn't reduced its severity. The online teaching slowly shrunk with the permission to hold contact sessions. Nonetheless the college continued with the online mode of teaching by offering some of its credit courses on this platform. These credit courses include -

In addition to the credit courses there are some autonomous courses which are offered online to match the time requirements of the students.

The college offers a distance learning option, Indira Gandhi National Open University. The courses include -

- 1) B.A. (English/Economics)
- 2) B.Com
- 3) B.A. (General)
- 4) M.Com
- 5) Post Graduate Diploma in International Business Operations (PGDIBO)
- 6) MBA
- 7) MEC (Master of Economics)/MEG (Master of English)/

And many certificate courses.

## Extended Profile

### 1.Programme

1.1

161

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**2.1 **1687**

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 **476**Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **610**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 **22**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **9**

Number of Sanctioned posts during the year

## Extended Profile

### 1.Programme

1.1	<b>161</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	<b>1687</b>
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	<b>476</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>610</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	<b>22</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	9
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	13
Total number of Classrooms and Seminar halls	
4.2	27.08
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	86
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The teachers adopt a variety of techniques to ensure effective curriculum delivery. There were challenges due to COVID 19 pandemic. Despite that, efforts were made to expose the students holistically through the online platforms.

1. College prepares and follows a calendar, which includes teaching, curricular and co-curricular activities.

2. Teachers prepare subject wise teaching plans. The effective implementation of the academic calendar and teaching plan results in the effective curricular delivery.

3. Teaching the curriculum through G-Meet and Zoom & online aids such as YouTube and SPPU repositories.

4. Inviting experts with specialized knowledge and practical experience for guest sessions in various subjects.

5. Guiding students to courses of Swayam, IIBF, Coursera, and Future Learn for allied learning.
6. Organizing various Add On and Short term Courses through experts in modules like Democracy, Constitution, Financial Planning, Powerful Presence for Success, Entrepreneurship and related areas. (Value added Courses - M U College)
7. Sharing case studies with students for solving problems through practical applications
8. Inviting participation of students in Moot Court Competition to understand the working of the lawyers, judges and the Court.
9. Organizing seminars in the topics related to recent developments in specific subjects.
10. All these activities, for the first year students, begin with an induction programme meant for all student enrolled in the college.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://mucollege.edu.in/">https://mucollege.edu.in/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the academic year commences, the College plans all its activities including the conduct of Continuous Internal Evaluation. The academic calendar helps faculties to plan their syllabi coverage, curricular and co-curricular activities. The adherence to the academic calendar is more in case of teaching and learning as well as university examination while there is flexibility regarding Continuous Internal Evaluation. Syllabus coverage for each component of continuous evaluation is decided well in advance and faculty members adhere to it. Internal Examinations, Assignments, Tutorials, Class Tests, Project Reports are a part of the CIE of the students. The academic flexibility in terms of pedagogy is available to every teacher along with the liberty to design and conduct the pattern of CIE. Students are informed about the internal evaluation by the subject teachers. The pattern of examination and evaluated answer



**papers are discussed with the students.**

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://mucollege.edu.in/academic-calendar-3/">https://mucollege.edu.in/academic-calendar-3/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**04**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

11

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

1228

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

1128

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college believes in developing awareness of these cross cutting issues among students for building their holistic and empathetic personality.

There is a course in Business Ethics where the students are taught the Supreme importance of ethical conduct. Guest Sessions are conducted on intellectual property rights to teach the relevance of preserving intellectual rights of the innovators.

A series of online sessions were conducted by experts to expose

students towards gender sensitivity and prevention of sexual harassment .

Under the aegis of Vidyarthini Manch, professional counsellors Himani Chapekar & Mr. Pawan Gaikwad, were available for the students on scheduled days and time. Last year this was conducted online.

Women Empowerment is built through various motivational sessions.

A compulsory two credit course in value education is taught to the First year students in semester I.

A compulsory two credit course in basic environmental awareness is taught at semester III and IV of second year B.Com and B.B.A .

Students are engaged with the teachers to maintain a green zone around the college and are motivated to keep the campus and its surrounding clean through shramdan under NSS.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

683

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
Students Teachers Employers Alumni

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://mucollege.edu.in/wp-content/uploads/2022/10/Syllabus-Feedback-Analysis-2021-22.pdf">https://mucollege.edu.in/wp-content/uploads/2022/10/Syllabus-Feedback-Analysis-2021-22.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

1910

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

267

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

There are informal mechanisms that classify the advanced learners from the slow learners. 1. The assessment of slow and advanced learners is on the basis of the performance in the latest exam and their class participation.

2. Counseling sessions are arranged for selection of possible options for the advanced learners. Many of them pursue CA, CS, CMA. Some plan to pursue MBA post their graduation. The college makes conscious efforts to encourage them to enroll for professional courses. The college organized guest sessions of the experts from Institute of Company Secretaries of India, Cost and Management Accounting Institute and Management Faculty to guide them regarding career in these areas and various opportunities available after completion of these courses.

3. The college faculty members have designed various courses that build in additional skill sets among the students. The details of the courses are uploaded below.

File Description	Documents
Link for additional Information	<a href="https://mucollege.edu.in/wp-content/uploads/2022/11/Short-Term-Courses-final-copy.pdf">https://mucollege.edu.in/wp-content/uploads/2022/11/Short-Term-Courses-final-copy.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1687	22

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Various student centric methods are used for enhancing learning experiences. The college conducts different short term autonomous courses like interest calculation on bank transactions, grammar and vocabulary development, tax planning and many more to enhance their experiential and participative learning. The participants of these courses are provided with hands on experience and are provided with opportunities to participate in the classroom activities.

A course in happiness quotient: career and wellness focuses on problem solving methodologies for enhancing learning experiences of the students. The detailed list of courses is uploaded below.

For practical exposure, the faculty members organized industrial and educational visits for bridging the gap between theory and practice. Industrial visits to Kalyani Maxion Wheels Pvt. Ltd, Chakan and K K Plast, Chinchwad, MIDC were organized for B.Com. and BBA students in the academic year.

Last year students of B.Com had compulsory internship related to their subject of specialization. Students worked as interns in banks, marketing and finance sectors as well as with some entrepreneurs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://mucollege.edu.in/wp-content/uploads/2022/11/Short-Term-Courses-final-copy.pdf">https://mucollege.edu.in/wp-content/uploads/2022/11/Short-Term-Courses-final-copy.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teaching for the academic year 2021-2022 was in a hybrid mode. The first semester was conducted through online mode

whereas the second semester was conducted through offline mode. For teaching through online mode, all the teachers made use of technology in their teaching learning process. Google Meet and Zoom were the platforms which were used to interact with the learners.

For internal evaluation, many teachers made use of google forms for the assessment. Google classroom was also effectively used by teachers for maintaining records of the assignments. Students were also asked to prepare PowerPoint Presentations for their assessment.

YouTube was another tool used by the teachers to make their teaching more enjoyable and interactive.

The teachers also used audio-visual aids to support the teaching learning process for which the infrastructure is available in all the classrooms.

Teachers motivated students to use various online platforms like swayam, coursera, future learn and others to enhance their learning experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://mucollege.edu.in/physical-and-academic-facilities-policy/">https://mucollege.edu.in/physical-and-academic-facilities-policy/</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

22



File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

250

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal evaluation, which includes assignments, tutorials, presentations and class tests is conducted as per the guidelines issued by the university. The college has appointed an examination officer and has set up an examination committee to look after the effective functioning of the examinations (internal as well as external). The internal evaluation is spread over for the entire semester and is conducted by the respective teachers. The internal evaluation is conducted in such a manner that students get sufficient time for writing these assignments as well as class tests. The evaluation is carried out by respective subject teachers and results are shared with the students.

In the last academic year, as the teaching was in online mode in the first semester, the internal evaluation was carried out through various online modes like google forms, online presentations and assignments. This focus was shifted to offline submission of assignments and conduct of class tests in the second semester.

The examination department communicates the dates of examinations to all the students well in advance displayed on the notice boards and sent on official whatsapp groups.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://mucollege.edu.in/examination/">https://mucollege.edu.in/examination/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has an examination committee coordinated by the examination officer and headed by the Principal to deal with grievances related to internal examinations. The committee identifies the students who have missed out the internal examination with the help of respective subject teachers. Those students who have missed out the internal examination on medical grounds, sports representation or any other valid reason, are given a second chance to appear for internal examination.

After the evaluation of internal examination answer scripts, the marks are shared with the students (either on notice board or on official WhatsApp group) and if any student demands to see the evaluated answer script then it is shown to that concerned student for clarification of doubts. Since the answer sheets are shared with students on demand, it leaves no scope for student grievances.

A student can also raise a grievance related to examination through college website as the college has provided a facility for raising a grievance in an online mode. The link is pasted below.

The college follows the mechanism and time line as prescribed by the affiliating university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://mucollege.edu.in/redressal-of-grievances/">https://mucollege.edu.in/redressal-of-grievances/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college offers three undergraduate programs, namely, B.Com, BBA, BBA (CA) and one post graduate program, namely, M.Com. The college has prepared program and course outcomes and are uploaded on the college website. (The link is pasted below.) The program and course outcomes are in tune with the parent university as all the programs are affiliated to Savitribai Phule Pune University. The college runs some autonomous short term courses, which have been introduced with certain objectives. These POCOs are informed to the students in the following ways:

1. **Induction Meet:** An induction meet is organized for each class and information is shared about various programs, courses and facilities offered by the institute. Students are also guided about CBCS and POCOs in the induction meet.

2. **Students-Teachers Interactions:** The subject teachers provide guidance about POCOs in their respective classes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://mucollege.edu.in/po-co-pso/">https://mucollege.edu.in/po-co-pso/</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

There is no formal mechanism to evaluate the attainment of POs and COs.

The college tries to follow the Bloom's Taxonomy as a tool to evaluate the attainment of POs and COs. The emphasis is to understand, remember, apply and analyze the concepts taught in the classrooms. The results of the examinations demonstrate if they have been successful to achieve the course outcomes and program outcomes. The result analysis is one of the important indicators to evaluate the attainment of POs and COs. The verbal feedback is received from the employers when they are invited as guest speakers which provides information on whether the students have been successful in implementing what was taught to them in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

**2.6.3.1 - Total number of final year students who passed the university examination during the year****514**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Paste link for the annual report	<a href="https://mucollege.edu.in/wp-content/uploads/2022/07/annual_report_2021-22.pdf">https://mucollege.edu.in/wp-content/uploads/2022/07/annual_report_2021-22.pdf</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://mucollege.edu.in/wp-content/uploads/2022/11/SSS-2021-2022.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants(Data Template)	<b>No File Uploaded</b>

**3.1.2 - Number of departments having Research projects funded by government and non**

**government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

11

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College is very sensitive towards holistic development of its students. This year a number of activities were conducted by the college with a view to sensitizie the studentsto various social issues:

1. Swachh Bharat Abhiyaan was conducted at Akurdi Village and Durga Tekadi, Nigdi.

2. Students conducted health survey of 982 houses in Akurdi village.

3. Cleanliness drive at Nigdi, and Ambedkar Chowk, Pimpri during Pandharpur Wari was undertaken by the students. These activities imbided skills of compassion and cleanliness amongst students.

4. Chatrapati Shivaji Maharaj Coronation day was celebrated at Pimpri gaon. Students and teachers offered garland and flowers to the Chatrapati Shivaji Maharaj statue. People from the community also participated in this event.

5. A bicycle rally was organized to sensitize students about safe environment to mark World Bicycle Day.

6. Covid-19 vaccination drive was organized wherein students, alumni and community members were vaccinated.

7. Voters' registration camp was conducted wherein teachers helped the students and community members for voter's registration. The forms were forwarded to concerned authorities of Municipal Corporation.

8. On Occasion of World Health Day, Blood Donation Camp was organized in association with alumni and Red Plus Blood Bank. 38 bottles of blood was collected.

Please see the file uploaded for further details.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red



**Cross/ YRC etc., during the year**

14

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

252

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

5

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 11 classrooms which are ICT enabled, and with good ventilation. The classrooms are cleaned on daily basis. All the classrooms are equipped with LCDs to make teaching learning more effective. The available infrastructure is utilized in the best possible manner to support academic needs of the learners. All the Classrooms have internet connection to facilitate teaching and learning. The college also has wi-fi facility on the second floor, which supports teaching-learning process. The college has a computer Lab with 62 computers and two seminar halls which are ICT enabled, utilized for conducting guest lectures on various curricular and co-curricular topics. A common auditorium K. S.Hall, shared between three institutes of the JHSE Trust, accommodates as many as 500 students at a time is used for conducting induction, workshops, seminars and academic quizzes.. The patio of the college is utilized for organizing different functions and cultural activities. Library is partially automated and has 15968 books and 13 titles of journals and magazines. There is sufficient parking space for the students & staff in the College campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mucollege.edu.in/physical-and-academic-facilities-policy/">https://mucollege.edu.in/physical-and-academic-facilities-policy/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college conducts Culfest, a cultural event every year. The college patio is used for conducting different cultural events as well as various competitions. The two ICT equipped seminar halls situated in the college campus & K. S. Hall, are also utilized along with classrooms, if required, for cultural activities.

The Director of Physical Education and Sports has an independent office and all the sports equipment and material are kept safely under his custody. All sports facilities available in the campus are optimally utilized for sports education, training and various competitions. The college has facilities for outdoor games like football, cricket, basketball, athletics, kabaddi and kho-kho as well as indoor games like Judo, Boxing, Carom, Chess and Table Tennis. Seminar hall is utilized for conducting Yoga as well as Zumba activities. Consumables for sports are purchased as and when required. Apart from its own grounds, the college hires poly grass hockey court for practice as well as for hosting University level tournaments. The college also practices with students of Mahatma Phule College, situated nearby, for sports like Kabaddi and Athletics. Mahatma Phule College and our college share the trainers also, as and when required. The college shares the sports ground (which is 6000 square meter) with other two institutes of the Trust. The college shares some of the sports equipments with the junior college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mucollege.edu.in/physical-and-academic-facilities-policy/">https://mucollege.edu.in/physical-and-academic-facilities-policy/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

13

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://docs.google.com/spreadsheets/d/1of_klj72rQf1JoH05lUtDppry-IexNSI6/edit?usp=sharing&amp;oid=102304281610122251243&amp;rtpof=true&amp;sd=true">https://docs.google.com/spreadsheets/d/1of_klj72rQf1JoH05lUtDppry-IexNSI6/edit?usp=sharing&amp;oid=102304281610122251243&amp;rtpof=true&amp;sd=true</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

0.32

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college library is partially automated. It was partially

automated with KOHA , which is free and open source software in the year 2019. All the books are barcoded and the issue-return is carried out automated as well as manual mode. It is very easy to access and find the required books in the library with the help OPAC which provides details about the rack and shelf number where it is kept. The software also provides information about the availability of any book in the library. Once the book is issued from the library or returned to the library, the borrower receives an email through the software. OPAC is available on intranet for the benefit of teachers to browse any title from the desk.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://mucollege.edu.in/#">https://mucollege.edu.in/#</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1.54

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has an AMC with Uptech Ltd. for maintaining its IT resources. A full time person is appointed on campus to maintain and update the IT infrastructure. All the computers in the campus are connected through LAN and the software of all these computers are updated regularly for effective functioning. The laptops are also upgraded as and when required. The UPS machines are replaced or their batteries are changed when those are not in function. All other replacements and upgrades are on a real time basis and are need based.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mucollege.edu.in/physical-and-academic-facilities-policy/">https://mucollege.edu.in/physical-and-academic-facilities-policy/</a>

##### 4.3.2 - Number of Computers

96

File Description	Documents
Upload any additional information	<a href="#">No File Uploaded</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

19.9

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**For library: An Advisory Committee has been constituted for library-related decisions including budget allocation and purchase of books and Journals. The library operates with Koha Open Source software and AMC for the same is outsourced.**

**For Sports: A Sports Committee has been formed for the**

maintenance and upkeep of infrastructural facilities pertaining to maintenance and purchase of sports equipment. Prescribed norms are followed before any purchase, repair or replacement decision.

**Classrooms:** The regular cleanliness of the classrooms is taken care of by the housekeeping staff appointed specifically for the same. The electronic equipment in the classrooms are under the supervision of one of the office staff. Hence, the repairs and replacement of the same are on a real time basis. CCTV is in place.

**Seminar Hall:** The College has two seminar halls used to conduct functions and engage guest lectures. A massive auditorium shared between three institutions of the trust is at the disposal of the college when required.

**Computer Lab:** . A regular review of all the machines in the college is taken by an independent external resource person with whom the college has signed an AMC. An internal assistant is also appointed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://mucollege.edu.in/physical-and-academic-facilities-policy/">https://mucollege.edu.in/physical-and-academic-facilities-policy/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

124



File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

134

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	<a href="https://mucollege.edu.in/">https://mucollege.edu.in/</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

399

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

399

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

137

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

All the statutory committees are constituted as per the Maharashtra Public Universities Act, 2016. The college accommodates the students' participation in every activity that concerns students and the development of the college. These activities include - Sports, Cultural, NSS, IQAC, College Development Committees defined under statute 97 (5) (a to s).

The authorities listens to the views and ideas of the students representatives and tries to incorporate as many as possible.

In addition to this the college constitutes the Students' council as per section 99 of the Act. Students get complete representation through this committee. During the last academic year, the university did not provide any guidelines for formation of the same, so the college selected certain students to represent different committees.

For the rest of the participation the college has various sub committees headed by the in charge faculty members such as the cultural committee and gymkhana committee. The students participate in various activities through these committees.

The students represent college on Young Inspirational Network of Sakal and participate in the activities wherein top leaders are involved. The College has installed Rotaract Club. Students represent college & participate as well as organize activities in and outside the premises.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

53

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

M. U. College Alumni Association is a registered one. The meetings of the association are held periodically. Many of the alumni members conduct online/offline sessions for the students. Some organize industrial visits, some have instituted prizes for the meritorious students while a few support the needy students, financially.

Alumni purchased 2 Oxygen concentrators to help the students, staff and society during the pandemic.

An exhaustive list of the alumni activities is uploaded below under additional information file.

File Description	Documents
Paste link for additional information	<a href="https://mucollege.edu.in/association/">https://mucollege.edu.in/association/</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Keeping abreast with the Vision and Mission of becoming center of excellence in Commerce by providing quality education, college makes every endeavor to maintain a definite degree of academic standard. This is attempted through various steps such as-

- 1) Appointment of young and energetic staff with sound understanding of subjects.
- 2) Providing the teachers appointed competitive salary and undisturbed tenure to their service. The management is of the opinion that the security of tenure to teachers would cause their commitments towards the college to improve.
- 3) Allotting these appointed teachers subjects of their expertise.
- 4) Keeping a combination of teachers such as the one who has already taught that paper in the college accompanying the one who is newly introduced to teach in the college. This keeps a balance in teaching the subjects in terms of students learning from teachers holding different styles and approaches to teaching.
- 5) The management sanctions all the posts of teachers necessary

to carry out the teaching and other related workload of the college. The management does not compromise with the number of teachers needed . There is no interference of the management in the process of selection of the teachers but it takes active part in getting to know who would be new teachers joining the college right at the time of the interviews.

6) The college provides education to all the strata of society irrespective of their caste, religious and financial class etc..

File Description	Documents
Paste link for additional information	<a href="https://mucollege.edu.in/">https://mucollege.edu.in/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

A clear demonstration of effective leadership can be seen from the process of new recruitments. All the appointments whether for posts sanctioned by the government under grant in aid or otherwise are made as per the UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) as amended from time to time. Neither the Principal nor the management interferes in the process of selection of the staff in the college. All appointments are strictly on the basis of merit and as per the requirements of the college and the concerned department.

The accessibility of whether the college management or the Principal of the college is easy. In addition to a direct access to the Principal on a day to day basis to raise, report and resolve any hurdles/issues in the smooth delivery of lectures, staff meetings are held with an interval of every month to take a review of the academic and extra curricular activities. These are convened by the Principal. So there exists a quick i.e. real time as well as time bound system of review of activities on the campus for undisturbed imparting of education. The Principal in consultation with the faculty members appoints various committees to look after the functioning of the college and each of the committees has an independent convenor to look after the same.

File Description	Documents
Paste link for additional information	<a href="https://mucollege.edu.in/college-development-committee/">https://mucollege.edu.in/college-development-committee/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute has a number of plans and each of these plans are deployed using various methods.

The college wants to initiate research bent among the faculty members and for doing the same it organized a course in research tools.

The students of the college not only come from various economic classes but they even hold different skill sets and abilities to understand. Keeping this in mind the college started courses/lectures for slow and advanced learners.

The competitive examination cell was strengthened by adding external resources for teaching Indian Polity and Constitution of India. Two resource persons who have already passed the competitive examination delivered a 30 hour capsule for the students.

The College organized 2 online national seminars, 1 State level seminar in collaboration with Ambedkar College, Aundh and 2 students Seminars.

A number of cross cutting issues were discussed through seminars, short term courses and guest lectures. The college entered into MoUs with institutes and industries for hands on training, practical knowledge and personality development of the students and for the much needed quality improvement.

An effort to start new courses such as B.A. and B.Voc was done. The college got the approval from the U.G.C. for B.Voc. The approval of the State Government is awaited. The process of initiating B.A. programme was initiated but not completed due to technical reasons.



The college received approval for .certificate courses in Banking and Finance and Direct Tax laws.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://mucollege.edu.in/perspective-plan/">https://mucollege.edu.in/perspective-plan/</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is affiliated to the Savitribai Phule Pune University. The college falls under section 2 (f) & 12(B) of the UGC Act 1956. Hence the college is governed by the statutory provisions of the UGC Act and the Maharashtra Universities Act, 2016. It also has to abide by the regulations introduced by the Government of Maharashtra from time to time.

The appointment of whether the teaching or the non teaching staff in the grant in aid section is as per the norms prescribed by the UGC from time to time under UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) as amended from time to time. All appointments are strictly on the basis of merit and as per the requirements of the college and the concerned department.

The guidelines laid down by the authorities are complied with from time to time making its functioning transparent. The authorities that sanction the government posts of teaching and non teaching staff i.e. the Director of Higher Education, Government of Maharashtra and the Joint Director are consulted before publishing the advertisement about vacancies in the college. The Joint Director and the Director would make necessary changes, if required, and then the process of inviting the candidates for interview and constitution of the subject experts' committee for selection of teaching staff begins.

The staff in the unaided section is subject to all the regulations as their counterparts in the aided section are.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://mucollege.edu.in/about/">https://mucollege.edu.in/about/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**      **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The staff of the college is classified as the one under the grant in aid and the other under the unaided section. The staff under the grant in aid section is covered under various schemes of the state government, may it be provident fund, gratuity, pension or medical reimbursement. While the staff appointed after the closure of the pension scheme is given access to the defined contribution pension scheme.

It is the staff under the unaided section that needs to be provided with the welfare schemes such as those mentioned above.

**Provident Fund** - All the employees of the trust are given subscription to the contributory provident fund to which a defined sum is contributed as per the legal norms.

**Gratuity** becomes payable to every employee of the trust on

completion of 5 years of service.

The employees of the trust get additional benefits such as the earned leave encashment, Medical Leave and maternity/paternity leaves.

Other prominent welfare initiatives of the college management include - .

Fee waivers or concessions to the wards of the class 4 employees in any of the institutes managed by the Trust. .

Pooling in of resources for the class three and four employees when they need finances for medical or any other emergencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute has not devised its own system of performance appraisal for teachers. It complies with the mandatory Career Advancement Scheme that requires the teachers to furnish the

Academic Performance Indicators (API) every year. The teachers furnish their self-appraisal based on parameters such as lectures taken; innovative teaching practices followed, efforts towards syllabus enrichment and examination, evaluation work participated in. This is marked against the set maximum score prescribed for self appraisal. The self appraisal then is forwarded to the IQAC and through IQAC to the head of the institution for remarks, and suggestions.

Students are directed to approach the Principal in case of any pedagogy related issues regarding any teacher. Based on a number of criteria such as the number of students complaining, their regularity to the class, the Principal finds if such grievances are genuine or not. The result of this would be instructions to the teachers to make necessary corrections.

The non teaching staff works with proper compartmentalisation of their responsibilities such as accounts and finance, supervision over the housekeeping staff, HR related issues such as salary increments, appointments, resignations, PF and other issues, the Univeristy, UGC and State Government compliances and student coordination. Any issue on any of the criterion is addressed directly to the designated staff. Their appraisal is time bound as directed by the state government and based primarily on the number of years of service put in.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

All the audits are conducted as per prevalent directions, guidelines and regulations that the institution is subject to. The regularity of its conduct and the procedure is adhered to by the college. The statutory bodies that conduct the external audits are those that provide the institution with grant in aid and include the Government of Maharashtra and Savitribai Phule Pune University (SPPU). All the objections raised by the government auditors are resolved to the utmost satisfaction of

the institution carrying out the audit. The SPPU deducts the grant while auditing the financial statements pertaining to any activity sanctioned and funded by them. So resolution of audit related queries, in case of SPPU audit, is on real time. The overall college audit is carried out by the auditors appointed for the purpose by the college trust. The queries raised by the auditors are discussed in the Annual General Meeting of the trust. During the academic year 2021-22 the audits were carried out by SPPU and the auditors of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

32

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The infrastructure of the college is well maintained and improved upon from time to time. Requirement pertaining to the same is placed before the trust right at the beginning of the academic year. Any urgent requirement of any resource, whether financial or physical, is placed before the trust on a real time basis.

Not only the regular courses but the college, by organising the additional activities such as guest lectures on various issues,

conduct of examination for entities other than the affiliating University, course of open distance university (IGNOU), keeps the resources utilisation at the optimal. All the resources such as the playground, library, staff room, various departments, seminar halls, computers and other infrastructure is brought under optimal utilisation by conducting various programmes and activities.

The college is known to charge the minimum fee for professional courses in the vicinity. All the funds collected through fee are mobilized against the salary of teachers and students activities. Other than these the resources are internally augmented.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

We seek to achieve quality by conducting lectures with definite regularity and starting the academic year in time. This is to make sure that the students do not lose their touch with academics. The significant contribution of the IQAC in the times of pandemic was seamless teaching and learning. The teachers were directed to move to the online platform and students were kept engrossed in the process of learning. From the academic year 2021-22 with the beginning of the full fledged contact sessions the college started the coaching of the students instantaneously by inviting them on campus and providing them with all possible safety nets.

So the IQAC sought regularity of conduct of classes.

The IQAC recommended starting of autonomous courses, workshops, seminars that cut across the stream lines such as mathematics, music and LGBTQ. It strongly supported the ideas of holding separate sessions on general counseling of students and counseling on issues that are specific such as marriage.

The objective is to promote a student with a possible overall

development not confined to his discipline of study alone. This is possible only when she/he is given an added input. IQAC has focused on such added inputs.

The IQAC does so by way of holding regular meetings of the IQAC and by offering suggestions during the staff meetings. The teachers are guided over pedagogy and improved teaching learning while they get their APIs signed from the IQAC coordinator.

File Description	Documents
Paste link for additional information	<a href="https://mucollege.edu.in/mom/#">https://mucollege.edu.in/mom/#</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

All the policies pertaining to students, teachers & admin staff are routed through IQAC.

The review of the teaching and learning process is a common phenomenon of regular staff meetings. The members of the IQAC recommend changes or improvements, in case needed. The pedagogy is anyway decided by the teachers which helps them to complete the syllabus with flexibility. Teaching plans are insisted upon from the teachers and they are requested to follow the same as far as possible.

IQAC does take review of activities in its meeting and checks targets set versus those achieved. Examination results are a fundamental tool in analysing if teaching learning has been successful in so far as meeting the learning outcomes is concerned. Except for the review meetings over the activities of the year and students' progression in terms of their University performance, admissions to institutions of higher learning, and their participation as well as performance in extra curricular activities, there is no separate formal mechanism to track the incremental improvement in various activities.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://mucollege.edu.in/wp-content/uploads/2022/07/annual_report_2021-22.pdf">https://mucollege.edu.in/wp-content/uploads/2022/07/annual_report_2021-22.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college provides equal opportunities to all its students irrespective of caste, creed or gender. All the students have equal access to the available opportunities may it be cultural, career, sports or counselling. However, the number of female students exceeds the male students and given that females are relatively disadvantaged, the college takes conscious efforts to provide some support to female student. Following facilities are available:

- CCTV monitoring
- 24x7 security guards
- Female class IV staff to assist girl students.
- Girls' common room
- A sanitary napkin vending machine and a sanitary disposal machine.
- Hygienic washrooms for girls on every floor.
- Internal Complaint Committee, Anti-Sexual Harassment Cell, Anti Ragging Committee and Discipline Committee for safe environment .
- Policies on safety, anti-ragging and anti-harassment.
- Separate reading section in the library for girl students.
- Regular counselling by two full time counsellors available on the campus.
- A workshop on Prevention of Sexual Harassment at Workplace by guest speakers Adv. Dr. Ruby Chattwal and Adv. Priti Mandan.
- Self defense training to celebrate Women's Day and Nirbhaya Kanya Abhiyan
- A workshop on Gender Sensitization conducted in collaboration with Bai Karve Stree shikshan Sanstha
- Participation of students in university level Gender sensitization workshop.

File Description	Documents
Annual gender sensitization action plan	<a href="https://mucollege.edu.in/wp-content/uploads/2022/12/Annual-Gender-Sensitisation-Action-Plan-for-2021.pdf">https://mucollege.edu.in/wp-content/uploads/2022/12/Annual-Gender-Sensitisation-Action-Plan-for-2021.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://mucollege.edu.in/wp-content/uploads/2022/12/Annual-Gender-Sensitisation-Action-Plan-for-2021.pdf">https://mucollege.edu.in/wp-content/uploads/2022/12/Annual-Gender-Sensitisation-Action-Plan-for-2021.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid and liquid waste management -** There are dustbins for dry and wet waste placed on the campus. Dry and wet waste are collected and disposed off through the mechanism set by the local municipal corporation.

**Bio Medical waste management -**It is confined to the used sanitary napkins disposal by the girl students in the college. The mechanism for disposing these is made available to the students in one of the washrooms. Facility for collection and disposal of used masks during the pandemic times was provided separately

**E - waste management -**E-waste is collected by Aptech (our electronic goods vendor) under a buy back policy for E-waste. The buy-back policy enables handling, recycling and reusing of waste electronic equipment in an eco-friendly manner.

The college also has collaborated with an NGO, who collects the E-waste collected from the students and the staff.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste**

**D. Any 1 of the above**

**water recycling Maintenance of water bodies and distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**B. Any 3 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Student Admission - College is a Sindhi linguistic minority institution and reserves 50% of the total seats to the applicants of Sindhi community. Remaining admissions are allotted on merit basis in conformity with the reservation**

policy of the government of Maharashtra. Admission data, over a period of time, shows that students from all religious communities from different regional backgrounds and from financially weak families have benefitted for their all round development.

Institutional scholarships are provided to the deserving and needy students irrespective of their caste, community or religion.

Recruitment - The management of the college appoints its teaching, non teaching staff strictly on the basis of merit and in compliance with the government/UGC norms irrespective of caste, creed, gender.

Students on the campus - Students are sensitized regularly by the teachers on inclusiveness. Hence, there is no record in the past regarding any kind of cultural, regional, linguistic or any other kind of disharmony.

Activities on the Campus - Cultural Fest is celebrated wherein students of all religions and regions showcase their cultural heritage.

On Traditional day, students come to college in their religious/regional traditional outfits and thus demonstrate diversity of our culture.

Marathi, Hindi as well as Sindhi language days are celebrated.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Following courses were effectively implemented at college level:

Class NAME OF THE COURSE M.ComSem III 'Introduction to

Constitution of India' M.Com Sem I Human Rights F.Y.B.Com and BBA Democracy, Election and Governance' F.Y.B.Com Value Education

Voters Registration Campaign was arranged in the month of November. Students were oriented on how to fill the Form-6 for Electoral registration, all doubts were cleared by the college staff and related documents were cross verified. 144 college students and 5 outsiders successfully submitted the forms. The final submission of the forms was on 18th November, 2021.

Students participated in National level Competitions announced by Election Commission of India. The competitions are Video making contests- students created a short film in Sindhi Language to promote the voting rights of citizens. Students also participated in slogan , quiz and poster making competitions.

From 18th December to 29th December, 2021 a short term course on General awareness in law was conducted for college students. Adv. Ashok Tarani was the guest speaker. In this course there was a session on minority rights too.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Following national and international commemorative days, events and festival are celebrated:

Sr No

Commemorative days

Date

1

Tobacco Free Day

31 May 2021

2

World Environment Day

05 June 2022

3

National Reading Day

19 June 2021

4



International Yoga Day

21 June 2021

5

College Foundation Day

18 July 2021

6

Librarians' Day: Birth Anniversary of Dr. S. R. Ranganathan

12 Aug 2021

7

Independence Day

15 Aug 2021

8

Fit India Run Campaign

16 Aug 2021

9

National Sports Day

29 August 2021

10

Azadi Ka Amrut Mohotsav

31Aug to 07Sept.2021

11

NSS Day

24 Sept 2021

12

Mahatma Gandhi Jayanti/ Shri Lal Bahadur Shastri Jayanti

20Oct2021

13

Dr. A.P.J Abdul Kalam Birth Anniversary

18 Oct 2021

14

Rashtriya Ekata Diwas

31 Oct 2021

15

World Aids Day

1 Dec 2021

16

International Human Rights Day

11 Dec 2021

17

Minorities Rights Day

18 Dec2021

18

Savitribai Phule Jayanti

3 Jan2022

19

Harit shapath

4 Jan 2022

20

Hindi Bhasha Diwas

10 Jan 2021

21

World Disability Day

15 Jan 2022

22

Matrubhasha Week

14 Jan to 27 Jan 2022

23

Shaheed Hemu Kalani Diwas

21 Jan 2022

24

National Voters' Day

25 Jan 2022

25

Vishwa Hindi Diwas

25th Jan 22

26

Republic Day

26 Jan 2022

27

Matrubhasha week

27 Jan 22

28

Chatrapati Shivaji Maharaj Jayanti

19 Feb2022

29

Marathi Bhasha Gaurav Diwas

28 Feb2022

30

Women's Day

8 March 2022

31

Poshan Pakhawada

1 April 2022

32

World Health Day

07 April 2022

33

Sindhi Bhasha Diwas

10 April, 2022

34

Mahatma Phule Jayanti

11 April 2022

35

Dr. Baba Saheb Ambedkar & Sant KanwarRam Jayanti

14 April 2022

36

Maharashtra Day

01 May 2022

37

World Bicycle Day

03 June 2022

38

Shivaji Maharaj Coronation day

06 June 2022

39

World Blood Donor Day

14 June 2022

40

National Reading Day

19 June 2022

41

International Yoga Day

21 June 2022

42

**Chalia Shaib**

**16 July to 25 August, 2022**

**43**

**College Foundation Day**

**18 July 2022**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

## **7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title: Uninterrupted Instruction**

**The context: Delay in teaching due to the pandemic.**

**Objective: To avoid academic loss.**

**The Practice: Commencement of online teaching from June 2021 by promoting students provisionally. Separate Time Table was prepared and all resources were available to learners. The teachers strived to ensure continued instruction to the students.**

**Obstacles: Distracted learners and financial uncertainty.**

**Strategies: Use of social platforms for interactions and motivating learners.**

**Timely payment of salary and other expenses.**

**Impact:** Limited Learning loss.

**Resource Reqd.** Optimal use of human and physical resources.

**Title:** Counseling and Financial Support

**The context:** Financial and psychological stress due to pandemic.

**Objective:** To provide financial and psychological support.

**The Practice:** An Installment facility to pay the fees was introduced and further time extension was also provided. Fees of few students were paid by the staff, alumni and the management. Counselling was provided by the full time counsellors appointed by the management.

**Obstacles:** Identifying such learners and augmenting financial resources.

**Strategies** Providing information about the financial support through classroom interactions and pooling resources from all sources. Teachers also recommended students for counselling.

**Impact:** Learners paid fees in installments and 200 learners benefitted from counselling. This helped learners to continue their education.

**Resources Required** Financial support and Counseling

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Promotion of Sindhi Culture and Education in the Community**

College has a scheme for promoting awareness and inculcates the love and familiarity with Sindhi language and culture :

1. College has a quota fo Sindhi linguistic minority(50%

admissions are reserved for them). Hence it achieves the distinction of propagating education in the Sindhi community.

2. The Sindhology trophy competition is held every year. College awards a trophy to the best student whose performance in three criteria is judged by a committee. This competition attracts good participation.
3. We are the only college in Pune conducting a course on Sindhi language certified by the National Council for Promotion of Sindhi Language. This course provides 100 hours in class instruction to the participants.
4. Our F.Y.B.Com students can opt for Sindhi language as one of the subjects and college provides instruction to these students
5. College magazine Vision has a section dedicated to articles in Sindhi
6. Students created a short film in Sindhi promoting voter awareness.
7. We celebrate Sindhi Shahadat day, New Year day and cultural show wherein people from local community also participate.
8. Library has a good collection of Sindhi books.
9. Principal Dr. Vinita Basantani was an active member of the Maharashtra Sindhi Sahitya Akademi.
10. There are scholarships instituted for Sindhi students by some of the NGOs



## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The teachers adopt a variety of techniques to ensure effective curriculum delivery. There were challenges due to COVID 19 pandemic. Despite that, efforts were made to expose the students holistically through the online platforms.

1. College prepares and follows a calendar, which includes teaching, curricular and co-curricular activities.
2. Teachers prepare subject wise teaching plans. The effective implementation of the academic calendar and teaching plan results in the effective curricular delivery.
3. Teaching the curriculum through G-Meet and Zoom & online aids such as YouTube and SPPU repositories.
4. Inviting experts with specialized knowledge and practical experience for guest sessions in various subjects.
5. Guiding students to courses of Swayam, IIBF, Coursera, and Future Learn for allied learning.
6. Organizing various Add On and Short term Courses through experts in modules like Democracy, Constitution, Financial Planning, Powerful Presence for Success, Entrepreneurship and related areas. (Value added Courses - M U College)
7. Sharing case studies with students for solving problems through practical applications
8. Inviting participation of students in Moot Court Competition to understand the working of the lawyers, judges and the Court.
9. Organizing seminars in the topics related to recent developments in specific subjects.
10. All these activities, for the first year students, begin with an induction programme meant for all student enrolled in

the college.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://mucollege.edu.in/">https://mucollege.edu.in/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the academic year commences, the College plans all its activities including the conduct of Continuous Internal Evaluation. The academic calendar helps faculties to plan their syllabi coverage, curricular and co-curricular activities. The adherence to the academic calendar is more in case of teaching and learning as well as university examination while there is flexibility regarding Continuous Internal Evaluation. Syllabus coverage for each component of continuous evaluation is decided well in advance and faculty members adhere to it. Internal Examinations, Assignments, Tutorials, Class Tests, Project Reports are a part of the CIE of the students. The academic flexibility in terms of pedagogy is available to every teacher along with the liberty to design and conduct the pattern of CIE. Students are informed about the internal evaluation by the subject teachers. The pattern of examination and evaluated answer papers are discussed with the students.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://mucollege.edu.in/academic-calendar-3/">https://mucollege.edu.in/academic-calendar-3/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for**

**A. All of the above**

**UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

11

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

1228

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

1128

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college believes in developing awareness of these cross cutting issues among students for building their holistic and empathetic personality.

There is a course in Business Ethics where the students are taught the Supreme importance of ethical conduct. Guest Sessions are conducted on intellectual property rights to teach the relevance of preserving intellectual rights of the innovators.

A series of online sessions were conducted by experts to expose students towards gender sensitivity and prevention of sexual harassment .

Under the aegis of Vidyarthini Manch, professional counsellors Himani Chapekar & Mr. Pawan Gaikwad, were available for the students on scheduled days and time. Last year this was conducted online.

Women Empowerment is built through various motivational sessions.

A compulsory two credit course in value education is taught to the First year students in semester I.

A compulsory two credit course in basic environmental

awareness is taught at semester III and IV of second year B.Com and B.B.A .

Students are engaged with the teachers to maintain a green zone around the college and are motivated to keep the campus and its surrounding clean through shramdan under NSS.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

683

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://mucollege.edu.in/wp-content/uploads/2022/10/Syllabus-Feedback-Analysis-2021-22.pdf">https://mucollege.edu.in/wp-content/uploads/2022/10/Syllabus-Feedback-Analysis-2021-22.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of sanctioned seats during the year</b>	
1910	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
267	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>There are informal mechanisms that classify the advanced learners from the slow learners. 1. The assessment of slow and advanced learners is on the basis of the performance in the latest exam and their class participation.</p> <p>2. Counseling sessions are arranged for selection of possible options for the advanced learners. Many of them pursue CA, CS, CMA. Some plan to pursue MBA post their graduation. The college makes conscious efforts to encourage them to enroll for professional courses. The college organized guest sessions of the experts from Institute of Company Secretaries of India, Cost and Management Accounting Institute and Management Faculty to guide them regarding career in these areas and various opportunities available after completion of these courses.</p>	

3. The college faculty members have designed various courses that build in additional skill sets among the students. The details of the courses are uploaded below.

File Description	Documents
Link for additional Information	<a href="https://mucollege.edu.in/wp-content/uploads/2022/11/Short-Term-Courses-final-copy.pdf">https://mucollege.edu.in/wp-content/uploads/2022/11/Short-Term-Courses-final-copy.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1687	22

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Various student centric methods are used for enhancing learning experiences. The college conducts different short term autonomous courses like interest calculation on bank transactions, grammar and vocabulary development, tax planning and many more to enhance their experiential and participative learning. The participants of these courses are provided with hands on experience and are provided with opportunities to participate in the classroom activities.

A course in happiness quotient: career and wellness focuses on problem solving methodologies for enhancing learning experiences of the students. The detailed list of courses is uploaded below.

For practical exposure, the faculty members organized industrial and educational visits for bridging the gap between theory and practice. Industrial visits to Kalyani Maxion Wheels Pvt. Ltd, Chakan and K K Plast, Chinchwad, MIDC were organized for B.Com. and BBA students in the academic



year.

Last year students of B.Com had compulsory internship related to their subject of specialization. Students worked as interns in banks, marketing and finance sectors as well as with some entrepreneurs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://mucollege.edu.in/wp-content/uploads/2022/11/Short-Term-Courses-final-copy.pdf">https://mucollege.edu.in/wp-content/uploads/2022/11/Short-Term-Courses-final-copy.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teaching for the academic year 2021-2022 was in a hybrid mode. The first semester was conducted through online mode whereas the second semester was conducted through offline mode. For teaching through online mode, all the teachers made use of technology in their teaching learning process. Google Meet and Zoom were the platforms which were used to interact with the learners.

For internal evaluation, many teachers made use of google forms for the assessment. Google classroom was also effectively used by teachers for maintaining records of the assignments. Students were also asked to prepare PowerPoint Presentations for their assessment.

YouTube was another tool used by the teachers to make their teaching more enjoyable and interactive.

The teachers also used audio-visual aids to support the teaching learning process for which the infrastructure is available in all the classrooms.

Teachers motivated students to use various online platforms like swayam, coursera, future learn and others to enhance their learning experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://mucollege.edu.in/physical-and-academic-facilities-policy/">https://mucollege.edu.in/physical-and-academic-facilities-policy/</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
250	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>The internal evaluation, which includes assignments, tutorials, presentations and class tests is conducted as per the guidelines issued by the university. The college has appointed an examination officer and has set up an examination committee to look after the effective functioning of the examinations (internal as well as external). The internal evaluation is spread over for the entire semester and is conducted by the respective teachers. The internal evaluation is conducted in such a manner that students get sufficient time for writing these assignments as well as class tests. The evaluation is carried out by respective subject teachers and results are shared with the students.</p> <p>In the last academic year, as the teaching was in online mode in the first semester, the internal evaluation was carried out through various online modes like google forms, online</p>	

presentations and assignments. This focus was shifted to offline submission of assignments and conduct of class tests in the second semester.

The examination department communicates the dates of examinations to all the students well in advance displayed on the notice boards and sent on official whatsapp groups.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://mucollege.edu.in/examination/">https://mucollege.edu.in/examination/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has an examination committee coordinated by the examination officer and headed by the Principal to deal with grievances related to internal examinations. The committee identifies the students who have missed out the internal examination with the help of respective subject teachers. Those students who have missed out the internal examination on medical grounds, sports representation or any other valid reason, are given a second chance to appear for internal examination.

After the evaluation of internal examination answer scripts, the marks are shared with the students (either on notice board or on official WhatsApp group) and if any student demands to see the evaluated answer script then it is shown to that concerned student for clarification of doubts. Since the answer sheets are shared with students on demand, it leaves no scope for student grievances.

A student can also raise a grievance related to examination through college website as the college has provided a facility for raising a grievance in an online mode. The link is pasted below.

The college follows the mechanism and time line as prescribed by the affiliating university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://mucollege.edu.in/redressal-of-grievances/">https://mucollege.edu.in/redressal-of-grievances/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college offers three undergraduate programs, namely, B.Com, BBA, BBA (CA) and one post graduate program, namely, M.Com. The college has prepared program and course outcomes and are uploaded on the college website. (The link is pasted below.) The program and course outcomes are in tune with the parent university as all the programs are affiliated to Savitribai Phule Pune University. The college runs some autonomous short term courses, which have been introduced with certain objectives. These POCOs are informed to the students in the following ways:

1. Induction Meet: An induction meet is organized for each class and information is shared about various programs, courses and facilities offered by the institute. Students are also guided about CBCS and POCOs in the induction meet.

2. Students-Teachers Interactions: The subject teachers provide guidance about POCOs in their respective classes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://mucollege.edu.in/po-co-psy/">https://mucollege.edu.in/po-co-psy/</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

There is no formal mechanism to evaluate the attainment of POs and COs.

The college tries to follow the Bloom's Taxonomy as a tool to evaluate the attainment of POs and COs. The emphasis is to understand, remember, apply and analyze the concepts taught in the classrooms. The results of the examinations demonstrate if they have been successful to achieve the course outcomes and program outcomes. The result analysis is one of the important indicators to evaluate the attainment of POs and COs. The verbal feedback is received from the employers when they are invited as guest speakers which provides information on whether the students have been successful in implementing what was taught to them in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

514

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://mucollege.edu.in/wp-content/uploads/2022/07/annual_report_2021-22.pdf">https://mucollege.edu.in/wp-content/uploads/2022/07/annual_report_2021-22.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided)

as a weblink)

<https://mucollege.edu.in/wp-content/uploads/2022/11/SSS-2021-2022.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

#### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

11

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**



3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College is very sensitive towards holistic development of its students. This year a number of activities were conducted by the college with a view to sensitizie the studentsto various social issues:

1. Swachh Bharat Abhiyaan was conducted at Akurdi Village and Durga Tekadi, Nigdi.

2. Students conducted health survey of 982 houses in Akurdi village.

3. Cleanliness drive at Nigdi, and Ambedkar Chowk, Pimpri during Pandharpur Wari was undertaken by the students. These activities imbided skills of compassion and cleanliness amongst students.

4. Chatrapati Shivaji Maharaj Coronation day was celebrated at Pimpri gaon. Students and teachers offered garland and flowers to the Chatrapati Shivaji Maharaj statue. People from the community also participated in this event.

5. A bicycle rally was organized to sensitize students about safe environment to mark World Bicycle Day.

6. Covid-19 vaccination drive was organized wherein students, alumni and community members were vaccinated.

7. Voters' registration camp was conducted wherein teachers helped the students and community members for voter's registration. The forms were forwarded to concerned authorities of Municipal Corporation.

8. On Occasion of World Health Day, Blood Donation Camp was organized in association with alumni and Red Plus Blood Bank. 38 bottles of blood was collected.

Please see the file uploaded for further details.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

252

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college has 11 classrooms which are ICT enabled, and with good ventilation. The classrooms are cleaned on daily basis. All the classrooms are equipped with LCDs to make teaching learning more effective. The available infrastructure is utilized in the best possible manner to support academic needs of the learners. All the Classrooms have internet connection to facilitate teaching and learning. The college also has wi-fi facility on the second floor, which supports teaching-learning process. The college has a computer Lab with 62 computers and two seminar halls which are ICT enabled, utilized for conducting guest lectures on various curricular and co-curricular topics. A common auditorium K. S. Hall, shared between three institutes of the JHSE Trust, accommodates as many as 500 students at a time is used for conducting induction, workshops, seminars and academic quizzes.. The patio of the college is utilized for organizing different functions and cultural activities. Library is partially automated and has 15968 books and 13 titles of journals and magazines. There is sufficient parking space for the students & staff in the College campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mucollege.edu.in/physical-and-academic-facilities-policy/">https://mucollege.edu.in/physical-and-academic-facilities-policy/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college conducts Culfest, a cultural event every year. The college patio is used for conducting different cultural events as well as various competitions. The two ICT equipped seminar halls situated in the college campus & K. S. Hall, are also utilized along with classrooms, if required, for cultural activities.

The Director of Physical Education and Sports has an independent office and all the sports equipment and material are kept safely under his custody. All sports facilities available in the campus are optimally utilized for sports education, training and various competitions. The college has facilities for outdoor games like football, cricket, basketball, athletics, kabaddi and kho-kho as well as indoor games like Judo, Boxing, Carom, Chess and Table Tennis. Seminar hall is utilized for conducting Yoga as well as Zumba activities. Consumables for sports are purchased as and when required. Apart from its own grounds, the college hires poly grass hockey court for practice as well as for hosting University level tournaments. The college also practices with students of Mahatma Phule College, situated nearby, for sports like Kabaddi and Athletics. Mahatma Phule College and our college share the trainers also, as and when required. The college shares the sports ground (which is 6000 square meter) with other two institutes of the Trust. The college shares some of the sports equipments with the junior college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mucollege.edu.in/physical-and-academic-facilities-policy/">https://mucollege.edu.in/physical-and-academic-facilities-policy/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

13

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://docs.google.com/spreadsheets/d/1of_klj72rQf1JoH05lUtDppry-IexNSI6/edit?usp=sharing&amp;ouid=102304281610122251243&amp;rtpof=true&amp;sd=true">https://docs.google.com/spreadsheets/d/1of_klj72rQf1JoH05lUtDppry-IexNSI6/edit?usp=sharing&amp;ouid=102304281610122251243&amp;rtpof=true&amp;sd=true</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.32

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is partially automated. It was partially automated with KOHA, which is free and open source software in the year 2019. All the books are barcoded and the issue-return is carried out automated as well as manual mode. It is very easy to access and find the required books in the library with the help of OPAC which provides details about the rack and shelf number where it is kept. The software also provides information about the availability of any book in the library. Once the book is issued from the library or

returned to the library, the borrower receives an email through the software. OPAC is available on intranet for the benefit of teachers to browse any title from the desk.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://mucollege.edu.in/#">https://mucollege.edu.in/#</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**1.54**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

15

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The College has an AMC with Uptech Ltd. for maintaining its IT resources. A full time person is appointed on campus to maintain and update the IT infrastructure. All the computers in the campus are connected through LAN and the software of all these computers are updated regularly for effective functioning. The laptops are also upgraded as and when required. The UPS machines are replaced or their batteries are changed when those are not in function. All other replacements and upgrades are on a real time basis and are need based.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mucollege.edu.in/physical-and-academic-facilities-policy/">https://mucollege.edu.in/physical-and-academic-facilities-policy/</a>

**4.3.2 - Number of Computers**

96

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS



File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

19.9

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**For library:** An Advisory Committee has been constituted for library-related decisions including budget allocation and purchase of books and Journals. The library operates with Koha Open Source software and AMC for the same is outsourced.

**For Sports:** A Sports Committee has been formed for the maintenance and upkeep of infrastructural facilities pertaining to maintenance and purchase of sports equipment. Prescribed norms are followed before any purchase, repair or replacement decision.

**Classrooms:** The regular cleanliness of the classrooms is

taken care of by the housekeeping staff appointed specifically for the same. The electronic equipment in the classrooms are under the supervision of one of the office staff. Hence, the repairs and replacement of the same are on a real time basis. CCTV is in place.

**Seminar Hall:** The College has two seminar halls used to conduct functions and engage guest lectures. A massive auditorium shared between three institutions of the trust is at the disposal of the college when required.

**Computer Lab:** . A regular review of all the machines in the college is taken by an independent external resource person with whom the college has signed an AMC. An internal assistant is also appointed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://mucollege.edu.in/physical-and-academic-facilities-policy/">https://mucollege.edu.in/physical-and-academic-facilities-policy/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

124

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

134

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	<a href="https://mucollege.edu.in/">https://mucollege.edu.in/</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

399

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

399

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year**

<b>5.2.1.1 - Number of outgoing students placed during the year</b>	
17	
File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
<b>5.2.2 - Number of students progressing to higher education during the year</b>	
<b>5.2.2.1 - Number of outgoing student progression to higher education</b>	
137	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>
<b>5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</b>	
<b>5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year</b>	
1	
File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>5.3 - Student Participation and Activities</b>	
<b>5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year</b>	
<b>5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural</b>	

activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

All the statutory committees are constituted as per the Maharashtra Public Universities Act, 2016. The college accommodates the students' participation in every activity that concerns students and the development of the college. These activities include - Sports, Cultural, NSS, IQAC, College Development Committees as defined under statute 97 (5) (a to s).

The authorities listens to the views and ideas of the students representatives and tries to incorporate as many as possible.

In addition to this the college constitutes the Students' council as per section 99 of the Act. Students get complete representation through this committee. During the last academic year, the university did not provide any guidelines for formation of the same, so the college selected certain students to represent different committees.

For the rest of the participation the college has various sub committees headed by the in charge faculty members such as the cultural committee and gymkhana committee. The students participate in various activities through these committees.

The students represent college on Young Inspirational Network of Sakal and participate in the activities wherein top leaders are involved. The College has installed Rotaract

Club. Students represent college & participate as well as organize activities in and outside the premises.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

53

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

M. U. College Alumni Association is a registered one. The meetings of the association are held periodically. Many of the alumni members conduct online/offline sessions for the students. Some organize industrial visits, some have instituted prizes for the meritorious students while a few support the needy students, financially.

Alumni purchased 2 Oxygen concentrators to help the students, staff and society during the pandemic.

An exhaustive list of the alumni activities is uploaded below under additional information file.

File Description	Documents
Paste link for additional information	<a href="https://mucollege.edu.in/association/">https://mucollege.edu.in/association/</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Keeping abreast with the Vision and Mission of becoming center of excellence in Commerce by providing quality education, college makes every endeavor to maintain a definite degree of academic standard. This is attempted through various steps such as-

- 1) Appointment of young and energetic staff with sound understanding of subjects.
- 2) Providing the teachers appointed competitive salary and undisturbed tenure to their service. The management is of the opinion that the security of tenure to teachers would cause their commitments towards the college to improve.
- 3) Allotting these appointed teachers subjects of their expertise.
- 4) Keeping a combination of teachers such as the one who has already taught that paper in the college accompanying the one who is newly introduced to teach in the college. This keeps a balance in teaching the subjects in terms of students learning from teachers holding different styles and approaches to teaching.
- 5) The management sanctions all the posts of teachers



necessary to carry out the teaching and other related workload of the college. The management does not compromise with the number of teachers needed . There is no interference of the management in the process of selection of the teachers but it takes active part in getting to know who would be new teachers joining the college right at the time of the interviews.

6) The college provides education to all the strata of society irrespective of their caste, religious and financial class etc..

File Description	Documents
Paste link for additional information	<a href="https://mucollege.edu.in/">https://mucollege.edu.in/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

A clear demonstration of effective leadership can be seen from the process of new recruitments. All the appointments whether for posts sanctioned by the government under grant in aid or otherwise are made as per the UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) as amended from time to time. Neither the Principal nor the management interferes in the process of selection of the staff in the college. All appointments are strictly on the basis of merit and as per the requirements of the college and the concerned department.

The accessibility of whether the college management or the Principal of the college is easy. In addition to a direct access to the Principal on a day to day basis to raise, report and resolve any hurdles/issues in the smooth delivery of lectures, staff meetings are held with an interval of every month to take a review of the academic and extra curricular activities. These are convened by the Principal. So there exists a quick i.e. real time as well as time bound system of review of activities on the campus for undisturbed imparting of education. The Principal in consultation with the faculty members appoints various committees to look after

the functioning of the college and each of the committees has an independent convenor to look after the same.

File Description	Documents
Paste link for additional information	<a href="https://mucollege.edu.in/college-development-committee/">https://mucollege.edu.in/college-development-committee/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute has a number of plans and each of these plans are deployed using various methods.

The college wants to initiate research bent among the faculty members and for doing the same it organized a course in research tools.

The students of the college not only come from various economic classes but they even hold different skill sets and abilities to understand. Keeping this in mind the college started courses/lectures for slow and advanced learners.

The competitive examination cell was strengthened by adding external resources for teaching Indian Polity and Constitution of India. Two resource persons who have already passed the competitive examination delivered a 30 hour capsule for the students.

The College organized 2 online national seminars, 1 State level seminar in collaboration with Ambedkar College, Aundh and 2 students Seminars.

A number of cross cutting issues were discussed through seminars, short term courses and guest lectures. The college entered into MoUs with institutes and industries for hands on training, practical knowledge and personality development of the students and for the much needed quality improvement.

An effort to start new courses such as B.A. and B.Voc was done. The college got the approval from the U.G.C. for B.Voc. The approval of the State Government is awaited. The process of initiating B.A. programme was initiated but not

completed due to technical reasons.

The college received approval for .certificate courses in Banking and Finance and Direct Tax laws.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://mucollege.edu.in/perspective-plan/">https://mucollege.edu.in/perspective-plan/</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is affiliated to the Savitribai Phule Pune University. The college falls under section 2 (f) & 12(B) of the UGC Act 1956. Hence the college is governed by the statutory provisions of the UGC Act and the Maharashtra Universities Act, 2016. It also has to abide by the regulations introduced by the Government of Maharashtra from time to time.

The appointment of whether the teaching or the non teaching staff in the grant in aid section is as per the norms prescribed by the UGC from time to time under UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) as amended from time to time. All appointments are strictly on the basis of merit and as per the requirements of the college and the concerned department.

The guidelines laid down by the authorities are complied with from time to time making its functioning transparent. The authorities that sanction the government posts of teaching and non teaching staff i.e. the Director of Higher Education, Government of Maharashtra and the Joint Director are consulted before publishing the advertisement about vacancies in the college. The Joint Director and the Director would make necessary changes, if required, and then the process of inviting the candidates for interview and constitution of the

subject experts' committee for selection of teaching staff begins.

The staff in the unaided section is subject to all the regulations as their counterparts in the aided section are.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://mucollege.edu.in/about/">https://mucollege.edu.in/about/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The staff of the college is classified as the one under the grant in aid and the other under the unaided section. The staff under the grant in aid section is covered under various schemes of the state government, may it be provident fund, gratuity, pension or medical reimbursement. While the staff appointed after the closure of the pension scheme is given access to the defined contribution pension scheme.

It is the staff under the unaided section that needs to be provided with the welfare schemes such as those mentioned above.

Provident Fund - All the employees of the trust are given subscription to the contributory provident fund to which a defined sum is contributed as per the legal norms.

Gratuity becomes payable to every employee of the trust on completion of 5 years of service.

The employees of the trust get additional benefits such as the earned leave encashment, Medical Leave and maternity/paternity leaves.

Other prominent welfare initiatives of the college management include - .

Fee waivers or concessions to the wards of the class 4 employees in any of the institutes managed by the Trust. .

Pooling in of resources for the class three and four employees when they need finances for medical or any other emergencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

Nil

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute has not devised its own system of performance appraisal for teachers. It complies with the mandatory Career Advancement Scheme that requires the teachers to furnish the Academic Performance Indicators (API) every year. The teachers furnish their self-appraisal based on parameters such as lectures taken; innovative teaching practices followed, efforts towards syllabus enrichment and examination, evaluation work participated in. This is marked against the set maximum score prescribed for self appraisal. The self appraisal then is forwarded to the IQAC and through IQAC to the head of the institution for remarks, and suggestions.

Students are directed to approach the Principal in case of any pedagogy related issues regarding any teacher. Based on a number of criteria such as the number of students complaining, their regularity to the class, the Principal finds if such grievances are genuine or not. The result of this would be instructions to the teachers to make necessary corrections.

The non teaching staff works with proper compartmentalisation of their responsibilities such as accounts and finance, supervision over the housekeeping staff, HR related issues such as salary increments, appointments, resignations, PF and other issues, the Univeristy, UGC and State Government compliances and student coordination. Any issue on any of the criterion is addressed directly to the designated staff. Their appraisal is time bound as directed by the state

government and based primarily on the number of years of service put in.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

All the audits are conducted as per prevalent directions, guidelines and regulations that the institution is subject to. The regularity of its conduct and the procedure is adhered to by the college. The statutory bodies that conduct the external audits are those that provide the institution with grant in aid and include the Government of Maharashtra and Savitribai Phule Pune University (SPPU). All the objections raised by the government auditors are resolved to the utmost satisfaction of the institution carrying out the audit. The SPPU deducts the grant while auditing the financial statements pertaining to any activity sanctioned and funded by them. So resolution of audit related queries, in case of SPPU audit, is on real time. The overall college audit is carried out by the auditors appointed for the purpose by the college trust. The queries raised by the auditors are discussed in the Annual General Meeting of the trust. During the academic year 2021-22 the audits were carried out by SPPU and the auditors of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)



32

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The infrastructure of the college is well maintained and improved upon from time to time. Requirement pertaining to the same is placed before the trust right at the beginning of the academic year. Any urgent requirement of any resource, whether financial or physical, is placed before the trust on a real time basis.

Not only the regular courses but the college, by organising the additional activities such as guest lectures on various issues, conduct of examination for entities other than the affiliating University, course of open distance university (IGNOU), keeps the resources utilisation at the optimal. All the resources such as the playground, library, staff room, various departments, seminar halls, computers and other infrastructure is brought under optimal utilisation by conducting various programmes and activities.

The college is known to charge the minimum fee for professional courses in the vicinity. All the funds collected through fee are mobilized against the salary of teachers and students activities. Other than these the resources are internally augmented.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

We seek to achieve quality by conducting lectures with definite regularity and starting the academic year in time. This is to make sure that the students do not lose their touch with academics. The significant contribution of the IQAC in the times of pandemic was seamless teaching and learning. The teachers were directed to move to the online platform and students were kept engrossed in the process of learning. From the academic year 2021-22 with the beginning of the full fledged contact sessions the college started the coaching of the students instantaneously by inviting them on campus and providing them with all possible safety nets.

So the IQAC sought regularity of conduct of classes.

The IQAC recommended starting of autonomous courses, workshops, seminars that cut across the stream lines such as mathematics, music and LGBTQ. It strongly supported the ideas of holding separate sessions on general counseling of students and counseling on issues that are specific such as marriage.

The objective is to promote a student with a possible overall development not confined to his discipline of study alone. This is possible only when she/he is given an added input. IQAC has focused on such added inputs.

The IQAC does so by way of holding regular meetings of the IQAC and by offering suggestions during the staff meetings. The teachers are guided over pedagogy and improved teaching learning while they get their APIs signed from the IQAC coordinator.

File Description	Documents
Paste link for additional information	<a href="https://mucollege.edu.in/mom/#">https://mucollege.edu.in/mom/#</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

and recorded the incremental improvement in various activities

All the policies pertaining to students, teachers & admin staff are routed through IQAC.

The review of the teaching and learning process is a common phenomenon of regular staff meetings. The members of the IQAC recommend changes or improvements, in case needed. The pedagogy is anyway decided by the teachers which helps them to complete the syllabus with flexibility. Teaching plans are insisted upon from the teachers and they are requested to follow the same as far as possible.

IQAC does take review of activities in its meeting and checks targets set versus those achieved. Examination results are a fundamental tool in analysing if teaching learning has been successful in so far as meeting the learning outcomes is concerned. Except for the review meetings over the activities of the year and students' progression in terms of their University performance, admissions to institutions of higher learning, and their participation as well as performance in extra curricular activities, there is no separate formal mechanism to track the incremental improvement in various activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://mucollege.edu.in/wp-content/uploads/2022/07/annual_report_2021-22.pdf">https://mucollege.edu.in/wp-content/uploads/2022/07/annual_report_2021-22.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college provides equal opportunities to all its students irrespective of caste, creed or gender. All the students have equal access to the available opportunities may it be cultural, career, sports or counselling. However, the number of female students exceeds the male students and given that females are relatively disadvantaged, the college takes conscious efforts to provide some support to female student. Following facilities are available:

- CCTV monitoring
- 24x7 security guards
- Female class IV staff to assist girl students.
- Girls' common room
- A sanitary napkin vending machine and a sanitary disposal machine.
- Hygienic washrooms for girls on every floor.
- Internal Complaint Committee, Anti-Sexual Harassment Cell, Anti Ragging Committee and Discipline Committee for safe environment .
- Policies on safety, anti-ragging and anti-harassment.
- Separate reading section in the library for girl students.
- Regular counselling by two full time counsellors available on the campus.
- A workshop on Prevention of Sexual Harassment at

Workplace by guest speakers Adv. Dr. Ruby Chattwal and Adv. Priti Mandan.

- Self defense training to celebrate Women's Day and Nirbhaya Kanya Abhiyan
- A workshop on Gender Sensitization conducted in collaboration with Bai Karve Stree shikshan Sanstha
- Participation of students in university level Gender sensitization workshop.

File Description	Documents
Annual gender sensitization action plan	<a href="https://mucollege.edu.in/wp-content/uploads/2022/12/Annual-Gender-Sensitisation-Action-Plan-for-2021.pdf">https://mucollege.edu.in/wp-content/uploads/2022/12/Annual-Gender-Sensitisation-Action-Plan-for-2021.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://mucollege.edu.in/wp-content/uploads/2022/12/Annual-Gender-Sensitisation-Action-Plan-for-2021.pdf">https://mucollege.edu.in/wp-content/uploads/2022/12/Annual-Gender-Sensitisation-Action-Plan-for-2021.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid and liquid waste management - There are dustbins for dry and wet waste placed on the campus. Dry and wet waste are collected and disposed off through the mechanism set by the local municipal corporation.**

Bio Medical waste management -It is confined to the used sanitary napkins disposal by the girl students in the college. The mechanism for disposing these is made available to the students in one of the washrooms. Facility for collection and disposal of used masks during the pandemic times was provided. separately

E - waste management -E-waste is collected by Aptech (our electronic goods vendor) under a buy back policy for E-waste. The buy-back policy enables handling, recycling and reusing of waste electronic equipment in an eco-friendly manner.

The college also has collaborated with an NGO, who collects the E-waste collected from the students and the staff.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for**

B. Any 3 of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for**

**A. Any 4 or all of the above**

persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Student Admission - College is a Sindhi linguistic minority institution and reserves 50% of the total seats to the applicants of Sindhi community. Remaining admissions are allotted on merit basis in conformity with the reservation policy of the government of Maharashtra. Admission data, over a period of time, shows that students from all religious communities from different regional backgrounds and from financially weak families have benefitted for their all round development.

Institutional scholarships are provided to the deserving and needy students irrespective of their caste, community or religion.

Recruitment - The management of the college appoints its teaching, non teaching staff strictly on the basis of merit and in compliance with the government/UGC norms irrespective of caste, creed, gender.

Students on the campus - Students are sensitized regularly by the teachers on inclusiveness. Hence, there is no record in



the past regarding any kind of cultural, regional, linguistic or any other kind of disharmony.

Activities on the Campus - Cultural Fest is celebrated wherein students of all religions and regions showcase their cultural heritage.

On Traditional day, students come to college in their religious/regional traditional outfits and thus demonstrate diversity of our culture.

Marathi, Hindi as well as Sindhi language days are celebrated.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Following courses were effectively implemented at college level:

Class NAME OF THE COURSE M.ComSem III 'Introduction to Constitution of India' M.Com Sem I Human Rights F.Y.B.Com and BBA Democracy, Election and Governance' F.Y.B.Com Value Education

Voters Registration Campaign was arranged in the month of November. Students were oriented on how to fill the Form-6 for Electoral registration, all doubts were cleared by the college staff and related documents were cross verified. 144 college students and 5 outsiders successfully submitted the forms. The final submission of the forms was on 18th November, 2021.

Students participated in National level Competitions announced by Election Commission of India. The competitions

are Video making contests- students created a short film in Sindhi Language to promote the voting rights of citizens. Students also participated in slogan , quiz and poster making competitions.

From 18th December to 29th December,2021 a short term course on General awareness in law was conducted for college students. Adv. Ashok Tarani was the guest speaker. In this course there was a session on minority rights too.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Following national and international commemorative days, events and festival are celebrated:

Sr No

Commemorative days

Date

1

Tobacco Free Day

31 May 2021

2

World Environment Day

05 June 2022

3

National Reading Day

19 June 2021

4

International Yoga Day

21 June 2021

5

College Foundation Day

18 July 2021

6

Librarians' Day: Birth Anniversary of Dr. S. R. Ranganathan

12 Aug 2021

7

Independence Day

15 Aug 2021

8

Fit India Run Campaign

16 Aug 2021

9

National Sports Day

29 August 2021

10

Azadi Ka Amrut Mohotsav

31Aug to 07Sept.2021

11

NSS Day

24 Sept 2021

12

Mahatma Gandhi Jayanti/ Shri Lal Bahadur Shastri Jayanti

20Oct2021

13

Dr. A.P.J Abdul Kalam Birth Anniversary

18 Oct 2021

14

Rashtriya Ekata Diwas

31 Oct 2021

15

World Aids Day

1 Dec 2021

16

International Human Rights Day

11 Dec 2021

17

Minorities Rights Day

18 Dec2021

18

Savitribai Phule Jayanti

3 Jan2022

19

Harit shapath

4 Jan 2022

20

Hindi Bhasha Diwas

10 Jan 2021

21

World Disability Day

15 Jan 2022

22

Matrubhasha Week

14 Jan to 27 Jan 2022

23

Shaheed Hemu Kalani Diwas

21 Jan 2022

24

National Voters' Day

25 Jan 2022

25

Vishwa Hindi Diwas

25th Jan 22

26

Republic Day

26 Jan 2022

27

Matrubhasha week

27 Jan 22

28

Chatrapati Shivaji Maharaj Jayanti

19 Feb2022

29

Marathi Bhasa Gaurav Diwas

28 Feb2022

30

Women's Day

8 March 2022

31

Poshan Pakhawada

1 April 2022

32

World Health Day

07 April 2022

33

Sindhi Bhasha Diwas

10 April, 2022

34

Mahatma Phule Jayanti

11 April 2022

35

Dr. Baba Saheb Ambedkar & Sant KanwarRam Jayanti

14 April 2022

36

Maharashtra Day

01 May 2022

37

World Bicycle Day

03 June 2022

38

Shivaji Maharaj Coronation day

06 June 2022

39

World Blood Donor Day

14 June 2022

40

National Reading Day

19 June 2022

41

International Yoga Day

21 June 2022

42

Chalia Shaib

16 July to 25 August, 2022

43

College Foundation Day

18 July 2022



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title: Uninterrupted Instruction**

**The context: Delay in teaching due to the pandemic.**

**Objective: To avoid academic loss.**

**The Practice: Commencement of online teaching from June 2021 by promoting students provisionally. Separate Time Table was prepared and all resources were available to learners. The teachers strived to ensure continued instruction to the students.**

**Obstacles: Distracted learners and financial uncertainty.**

**Strategies: Use of social platforms for interactions and motivating learners.**

**Timely payment of salary and other expenses.**

**Impact: Limited Learning loss.**

**Resource Reqd. Optimal use of human and physical resources.**

**Title: Counseling and Financial Support**

**The context: Financial and psychological stress due to pandemic.**

**Objective: To provide financial and psychological support.**

**The Practice:** An Installment facility to pay the fees was introduced and further time extension was also provided. Fees of few students were paid by the staff, alumni and the management. Counselling was provided by the full time counsellors appointed by the management.

**Obstacles:** Identifying such learners and augmenting financial resources.

**Strategies** Providing information about the financial support through classroom interactions and pooling resources from all sources. Teachers also recommended students for counselling.

**Impact:** Learners paid fees in installments and 200 learners benefitted from counselling. This helped learners to continue their education.

#### Resources Required Financial support and Counseling

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Promotion of Sindhi Culture and Education in the Community

College has a scheme for promoting awareness and inculcates the love and familiarity with Sindhi language and culture :

1. College has a quota for Sindhi linguistic minority (50% admissions are reserved for them). Hence it achieves the distinction of propagating education in the Sindhi community.
2. The Sindhology trophy competition is held every year. College awards a trophy to the best student whose performance in three criteria is judged by a committee. This competition attracts good participation.
3. We are the only college in Pune conducting a course on

Sindhi language certified by the National Council for Promotion of Sindhi Language. This course provides 100 hours in class instruction to the participants.

4. Our F.Y.B.Com students can opt for Sindhi language as one of the subjects and college provides instruction to these students
5. College magazine Vision has a section dedicated to articles In Sindhi
6. Students created a short film in Sindhi promoting voter awareness.
7. We celebrate Sindhi Shahadat day, New Year day and cultural show wherein people from local community also participate.
8. Library has a good collection of Sindhi books.
9. Principal Dr. Vinita Basantani was an active member of the the Maharashtra Sindhi Sahitya Akademi.
10. There are scholarships instituted for Sindhi students by some of the NGOs

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. To start courses in ICT for Students and Community
2. To apply for a Research Center
3. Organization of workshops and seminars.

4. Generating more scholarships for needy students.
5. To organize extension activities for the community.
6. To enhance employability skills
7. Signing MoUs with multiple institutions & Industries for hands-on training, practical knowledge and personality development of the students, cooperation, promotion and networking for quality improvement.